

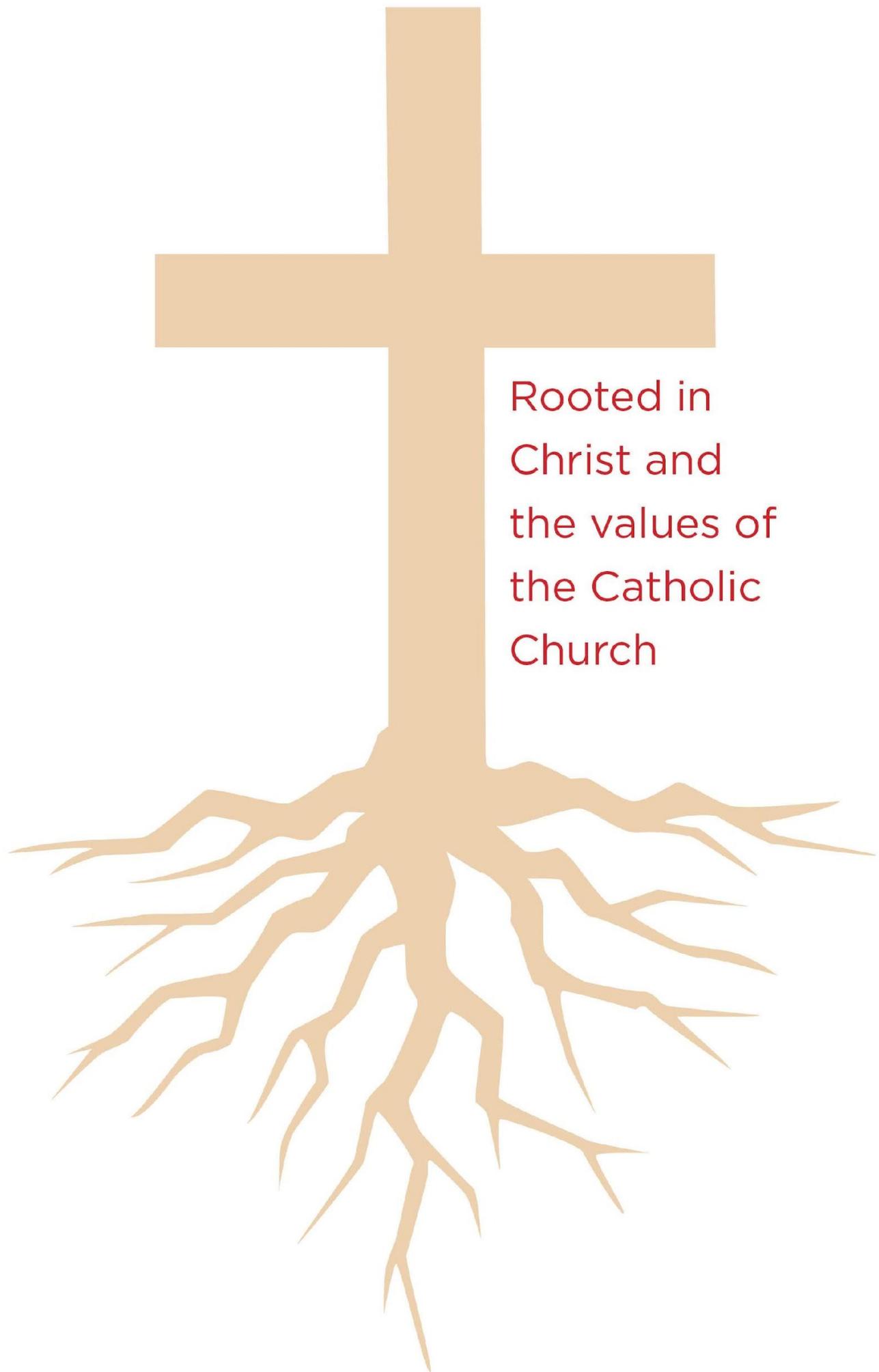


Bishop Connolly High School 2022-2023 Student/Parent Handbook



All Schools in the Diocese of Fall River are subject to the policies of the Diocese of Fall River. The policy manuals* of the Diocese of Fall River replace and supersede any contrary statement of policies, procedures, programs or practices, including but not limited to, any such statement contained in any handbook or manual prepared by any school in the Diocese of Fall River.

*These manuals are available to be read at the Catholic Schools Office, 373 Elsbree Street, Fall River, MA 02720.



Rooted in
Christ and
the values of
the Catholic
Church

TABLE OF CONTENTS

Foreword	1	Dress Code Overview	20
Mission Statement	1	Dress Code for All Students	20
Core Values and Beliefs	1	Unusual Hairstyles	21
Accreditation	2	Dress Code for Field Trips	21
Memberships	2	No Uniform Days	21
Student Expectations	2	Dress Down Days	21
Rationale for Discipline	2	Cell Phones and Other Electronic Devices	21
Computer Network and Internet Acceptable Use Policy	4	Sexting	22
Academic Regulations	7	Student Work/Photo/Video Release	22
Student Life	14	Visitors/Guests	22
Corridor Courtesy	14	Security	22
Assemblies	15	Events	22
Attendance Policy	15	Smoking/Vaping	22
Excused/Unexcused Absences	15	Weapons	23
Truancy	15	Threats to School Safety	23
Absenteeism/Participation	16	Trespassing	23
Absenteeism on Test Days	16	Services	23
Serious Illness	16	Public Displays of Affection	23
Long-term Medical Absence	16	Drug/Alcohol Policy	23
School Tardiness	16	Field Trip Policy/Permission Forms	23
Class Tardiness	16	Fire Drill/Emergency Plan Directions	23
Class Absenteeism	16	Inclement Weather (Early Dismissal)	24
Senior Privilege	16	Cancellation of School Announcements	24
Visiting Colleges/College Fairs	17	Academic Achievement Center	24
Vacation	17	Locker Use	24
Appointments	17	Gym Lockers	24
Early Dismissal	17	School Health Office	24
Campus Center/Cafeteria	17	Medication Policy	24
Student Council	17	Physicals	25
Deliveries to Students during School Day	18	Harassment/Hazing Policy	25
Automobiles and On-Campus Driving/Parking	18	Athletics	27
Video Surveillance Cameras	18	Concussion Policy & Guidelines	30
Detention Overview	18	Appendix S6: Bullying Prevention and Intervention Plan	33
Teacher Detention	18	Appendix S8: Tuition & Fees— Delinquent Collections	36
School Detention	18	Tuition Information: 2022-2023 School Year	38
Removal from Class	18	Student/Parent Handbook Contract 2022-2023	39
Serious Offenses	19		
Disciplinary Probation	19		
In-House Suspension	19		
Out-of-School Suspension	19		
Expulsion	19		

FOREWORD

The purpose of this handbook is to provide you with important information about Bishop Connolly High School. It also serves to delineate the school's regulations and guidelines which are contracted by the school, the students, and their parents.

The regulations and guidelines in the Student/Parent Handbook exist to promote a safe, orderly environment so that each student can proceed with the serious business of learning with as few interruptions and problems as possible.

Please note the "Contract" on page 40, which the student and parent(s) must sign and date as an indication that they understand the contents and are willing to comply with the regulations and guidelines as set forth in this handbook. The contract page must be returned to the Vice Principal within one week of the opening date for school.

The education of a student is a partnership between the parents and the school. The school Administration reserves the right to require the withdrawal of a student if the Administration determines the partnership is irretrievably broken.

Bishop Connolly High School reserves the right to change/amend the handbook for just cause and parents will be notified of such immediately. Changes to the school's regulations and guidelines will be published in monthly mailings and/or posted at www.BishopConnolly.com. Please be aware that it is your responsibility to monitor these forms of communication.

Bishop Connolly High School does not discriminate on the basis of color, race, gender, religion or national origin in its educational program, activities or admissions policies. However, since Bishop Connolly High School is a Catholic school, all students, regardless of their religious beliefs and practices, must take and pass four years of Theology as a graduation requirement and complete a service requirement in grades eight (L.E.A.P.), nine, ten, eleven and twelve.

MISSION STATEMENT

Rooted in Jesus Christ and the values of the Catholic Church, Bishop Connolly High School supports and develops students holistically to be *"not only hearers, but doers of the Word."*

CORE VALUES AND BELIEFS

We believe that:

- Each member of the school community has the obligation to live out the Gospel value of love and service to others.
- All students can come to know and have a personal experience with Jesus Christ and the Catholic Church.
- A standards-based curriculum, rooted in the Gospel, facilitates academic, spiritual, physical, cultural and social growth among students.
- Ongoing professional development in the spiritual, academic and pedagogical domains cultivates a more skilled and nurturing faculty.
- All students can learn provided they are given the appropriate contextual support.
- Critical thinking can be taught and nurtured.
- Students learn best in an environment that is safe, secure and accountable.
- A Catholic, holistic approach to education facilitates the development of lifelong learners who become moral leaders in a secular world.
- Families are a vital component of the school community.
- Personal integrity and respect for diversity and multiculturalism should permeate the entire school community.
- The effective and appropriate integration of technology enhances teaching and learning.
- There exists an obligation to attend to the health and well-being of members of the school community.

ACCREDITATION

Bishop Connolly High School is accredited by the New England Association of Schools and Colleges, Inc. (NEASC). NEASC is a non-governmental, nationally recognized organization whose affiliated institutions include elementary schools through collegiate institutions offering post-graduate instruction.

Accreditation of an institution by NEASC indicates that it meets or exceeds criteria for the assessment of institutional quality periodically applied through a peer group review process. An accredited school or college is one which has available all the necessary resources to achieve its stated purposes through appropriate educational programs, is substantially doing so, and gives reasonable evidence that it will continue to do so in the foreseeable future. Institutional integrity is also addressed through accreditation.

MEMBERSHIPS

Bishop Connolly High School holds membership in the following organizations:

- New England Association of Schools and Colleges
- National Catholic Educational Association
- Massachusetts Secondary School Administrators' Association
- Massachusetts Interscholastic Athletic Association
- Mayflower Athletic Conference
- National Association of College Admissions Counselors-ASCD-NASSP-MSSPA
- National Honor Society
- National Junior Honor Society
- Mu Alpha Theta Mathematics Honor Society
- World Language Honor Society (Spanish, Portuguese, French)
- Massachusetts Foreign Language Association
- National Association of Secondary School Principals

STUDENT EXPECTATIONS

Students will be able to:

- Develop a loving, personal relationship with Jesus Christ.
- Demonstrate knowledge of the teachings and traditions of the Catholic Church.
- Make morally responsible decisions based upon the teachings and traditions of the Catholic Church.
- Develop a culture of Christian Service to their neighbor.
- Acquire, integrate and apply essential knowledge.
- Access information from a variety of sources.
- Communicate effectively through reading, writing, speaking, active listening, computing, artistic expression and technology.
- Think critically.
- Problem-solve effectively.
- Develop skills for lifelong learning.
- Demonstrate moral, personal, social and civic responsibilities.
- Actively participate in and contribute to their church and civic communities.
- Demonstrate respect for diversity in a global society.

RATIONALE FOR DISCIPLINE

CONDITION FOR ATTENDING BISHOP CONNOLLY — It is understood by both the student and his/her parent that Bishop Connolly High School is a private institution. *As such, Bishop Connolly High School retains the right to terminate a student's attendance at any time when, in the opinion of the school, his/her academic performance is seriously deficient, or his/her conduct becomes disruptive to the maintenance of good order and proper academic atmosphere, and/or safety of the community. Excluded students are not allowed on school grounds.*

All members of the Bishop Connolly community are responsible for creating and maintaining a school climate based on Gospel values and characterized by an atmosphere of respect for the rights and dignity of others. Self-respect and respect for others are essential for both learning and living. Students who violate any of the regulations or guidelines stated in the handbook are subject to disciplinary action ranging anywhere from personal/school detention to dismissal from Bishop Connolly High School.

Students shall act and speak in a respectful manner at all times. Disrespect shown to a teacher, member of the staff or fellow student will not be tolerated, and the student guilty of such an infraction will be subject to serious disciplinary action by the Vice Principal.

Bishop Connolly High School students should be aware that they represent the school at all times—before or after school, on or off the school grounds, and at any school-sponsored activity. Therefore, proper conduct and decorum are the expectation of the school. Students will be held responsible by the school Administration for any conduct that violates school rules, common decency or civil laws. The Administration will be the final judge as to the acceptability of a student's conduct or academic performance.

Much time and money are expended in maintaining the school building and property. Every student has the responsibility to cooperate in maintaining the cleanliness and order of the classrooms, desks, lockers, corridors, gym, cafeteria, stairways, drinking fountains, bathrooms and locker rooms. Destruction/damage to the school building and/or property will result in serious disciplinary action, including asking the student to leave Bishop Connolly High School. The student will be responsible for making restitution. Accidental damage should be reported immediately to a teacher, staff member, coach or member of the Administration.

As a courtesy to the student body and their families, the Administration may decide to open the cafeteria and other areas after school for general use. Access to the cafeteria and other areas after school is, therefore, a privilege and may be withdrawn by the Administration at any time at its discretion. Students who are in the cafeteria or other areas after school hours are reminded that all school policies and regulations governing decorum and behavior are in effect even though school is not in session. Students must comply with any and all reasonable requests by the after-school proctor.

All students must participate in all religious, social and educational experiences directed by the school. Students are required to respect the principles and values explicitly and implicitly conveyed by the Roman Catholic Church, legitimate civil authority, and the duly appointed authorities of the school. A parent may not excuse a student from observance of the rules and policies of Bishop Connolly High School.

COMPUTER NETWORK AND INTERNET ACCEPTABLE USE POLICY

Bishop Connolly High School strongly believes in the educational value of a computer system, the Internet and other technologies and recognizes their potential to support and enrich the curriculum and the student learning process. Our goal in providing a computer system, Internet access and other technologies is to promote educational excellence by facilitating resource sharing, innovation, and communication. This agreement would apply to the use of individually owned technologies in the form of personal communication devices when used on school grounds, at school functions, or for school-related purposes. This agreement would also apply to school owned technologies used outside of school. Use of the computer system, the Internet and other technologies is a privilege and access entails responsibility. Bishop Connolly High School will make every effort to protect users from any misuses or abuses as a result of their experiences with the Computer Network and through it, the Internet. It is impossible for the school to restrict access to all controversial materials. As such, Bishop Connolly High School cannot prevent the availability of all inappropriate material on the Internet and other technologies. The use of the system, Internet and other technologies is subject to this acceptable use agreement and the rules, regulations and policies of Bishop Connolly High School, the Department of Education and the Diocese of Fall River. Bishop Connolly High School supports and respects each family's right to decide whether or not to apply for student computer system, Internet access and other technologies.

ACCEPTABLE USE

The computer system, Internet access and other technologies have been established for an educational purpose. The user understands and agrees to the following:

- The use of the system, the Internet and other technologies must be consistent with and in support of the educational goals and objectives of the school's curriculum and mission statement.
- The use of any material in violation of any law is prohibited. This includes, but is not limited to, copyrighted material, threatening or obscene material, or material protected by trademark or trade secret.
- The purchase or sale of any product or service, or any other commercial use, is prohibited.
- The listing of any advertisements or political materials is prohibited.
- Illegal activities of any kind are prohibited.

INTERNET ETIQUETTE

The user is expected to follow the generally accepted rules of Internet etiquette. These rules include, but are not limited to, the following:

- Be polite. Always use the system in an ethical and respectful manner.
- Never send or encourage others to send abusive messages.
- Use appropriate language. The user is a representative of Bishop Connolly High School.
- User should not reveal his/her name, home address, personal telephone number or any other personal information. User shall not reveal the personal information of any other person.
- User shall not disrupt or congest the computer system and/or Internet and/or other technologies in any manner.
- User shall not post anonymous messages.
- User shall not access, create, or distribute harassing, defaming, discriminatory, abusive, pornographic, fraudulent, obscene, racist, sexist, or threatening material or imagery.
- User shall not attempt to access blocked Internet sites.
- User shall only use school approved, licensed software and shall not use other programs or applications or download any information without the permission of the head of school.
- User shall not use the account or password (if assigned one) of another user or attempt to impersonate any other person.
- Confidential information should not be transmitted over the Internet or other technologies.
- User shall report any known or suspected misuse of the computer system and/or Internet and/or other technologies to the head of school. User shall not make any false complaints against any other user.
- User shall not access "chat rooms" unless access has been approved by the head of school.

NOTE: *User may be given an e-mail account on the computer system. User shall not sign up for or access any e-mail service offered through the Internet or other technologies. School explicitly prohibits user from having any*

access to any e-mail service unless it has been specifically approved for a limited time and purpose by the head of school. If user has been granted approval to use e-mail, user understands that e-mail is not private. Any messages received that relate to or are in support of illegal activities, or that are prohibited by this acceptable use agreement, or that makes the user feel uncomfortable, shall be reported immediately to the head of school. User shall not send messages or use the computer system and/or Internet and/or other technologies in any manner that they would not be comfortable seeing reproduced publicly.

SERVICES

Bishop Connolly High School makes no warranties of any kind, whether expressed or implied, with respect to the use of the computer system and/or Internet and/or other technologies. Use of any information obtained through the use of the computer system and/or Internet and/or other technologies is at the user's own risk. Bishop Connolly High School does not accept any responsibility for the accuracy of information obtained through the Internet or other technologies or for any damage user may suffer as a result of use of the computer system and/or Internet and/or other technologies including, but not limited to, loss of data or interruption of service. Bishop Connolly High School is not responsible for any financial obligations arising from the unauthorized use of the computer system and/or Internet and/or other technologies.

SECURITY

Security on any computer network is a high priority. If a user identifies a security problem, he/she must notify a school administrator immediately, without discussing it or showing it to another person. Any user identified as a security risk will be subject to disciplinary action, up to, and including expulsion.

VANDALISM

Vandalism includes, but is not limited to, any attempt to tamper with or destroy the computer system, hardware, software, or data of Bishop Connolly High School, another user or of any other agency or network that is connected through the Internet or any other technologies. Vandalism will subject the user to disciplinary action, up to, and including expulsion, and may involve a referral to appropriate law enforcement agencies.

PASSWORD

User understands that the password chosen is for personal use only and shall not be shared with any person, except as directed by the school. The password may be changed at any time according to the needs of Bishop Connolly High School.

MONITORING

The computer system and all communications and information transmitted by, received from, or stored in the computer system or other technologies, including e-mail, are the property of Bishop Connolly High School. User should not expect that his/her use of the computer system, Internet and other technologies is private. User has no expectation of privacy in any use of the Internet or computer system or other technologies. Bishop Connolly High School has the right, at any time, to access, monitor, and disclose any and all use of the computer system and/or Internet and/or other technologies, including but not limited to, back-up files, e-mail messages and the transmission, receipt or storage of information in the computer or other technologies as it deems necessary. Monitoring will be conducted to ensure system integrity and to ensure that all users are using the computer system and/or Internet and/or other technologies responsibly and according to this acceptable use agreement. **User acknowledges and expressly consents to school accessing, monitoring, and disclosing his/her use of the computer system and/or Internet and/or other technologies at any time at Bishop Connolly High School's discretion.**

PRINTING

Students are able to print wirelessly in designated areas. Students' are credited at the beginning of the school year. Once this amount has been reached, students must submit payment to the Business Manager in order to be able to print again.

TERMINATION OF COMPUTER PRIVILEGES

Bishop Connolly High School has the sole right at any time, with or without cause, to terminate or suspend any user's access to, and use of the computer system and/or Internet and/or other technologies.

RESPONSIBILITY

User understands that the computer system, Internet, and other technologies are to be used for educational purposes. Any violation of the terms of this acceptable use agreement may result in loss of computer system, Internet privileges, and other technologies, disciplinary action, up to, and including expulsion, and appropriate legal action.

The Internet and/or other technologies links users around the world and provides access to a wide variety of information and resources. The law affecting the Internet and/or other technologies is developing and changing daily. No acceptable use agreement could identify each and every inappropriate use of the computer system and/or Internet and/or other technologies through school property. Bishop Connolly High School is the sole judge of whether the use of the computer system and/or Internet and/or other technologies is consistent with this acceptable use agreement and its decision shall be final. If user is unsure whether use of the computer system, Internet or other technologies is appropriate, user shall confer with the head of school. Bishop Connolly High School reserves the right to modify this acceptable use agreement at any time, in any manner.

NOTE: The acceptable use policy must be signed by both the Bishop Connolly High School student and his/her parents/guardians within the first week of school. Failure to submit this agreement back to Bishop Connolly High School will result in no access onto the computer system, Internet and/or other technologies. By signing this agreement, the student and his/her parents/guardians are agreeing to be governed by the provisions put forth in the agreement.

ACADEMIC REGULATIONS

BELL SCHEDULE FOR 2021-2022 SCHOOL YEAR

Period 1:	8:00 a.m. – 9:00 a.m.	[60 minutes]
Period 2:	9:03 a.m. – 10:00 a.m.	[57 minutes]
Period 3:	10:03 a.m. – 11:15 a.m.	[75 minutes]
Period 4:	11:18 a.m. – 12:25 p.m.	[67 minutes]
	1st Lunch: 11:18 a.m. – 11:40 a.m.	
	2nd Lunch: 12:00 p.m. – 12:25 p.m.	
Period 5:	12:28 p.m. – 1:18 p.m.	[50 minutes]
Period 6:	1:21 p.m. – 2:10 p.m.	[49 minutes]

GRADUATION REQUIREMENTS

In order to earn a diploma from Bishop Connolly High School, students must earn at least 25 course credits, complete exit requirements in Community Service for each year students are enrolled at Bishop Connolly High School. Students are required to carry a minimum of 6 credits each year in each of their four years. **Unfulfilled course and exit requirements must be satisfied in an approved summer program before the student can be officially promoted to the next grade level.** Graduation requirements for international students and transfer students concerning acceptable course credits will be determined by the Principal.

Graduation requirements include the following course requirements:

Theology 4.0 credits

1.0 credit in each of four years

English 4.0 credits

1.0 credit in each of four years

Mathematics 4.0 credits

1.0 credit in each of four years

Science 3.0 credits

1.0 credit each in Biology and Chemistry

Social Studies 3.0 credits

1.0 credit each in World Civilization, American Civilization, and U.S. History

World Languages 2.0 or 3.0 credits

2.0 credits in the same language are required for the Classes of 2023, 2024, and 2025

3.0 credits in the same language are required for the Classes of 2026 and 2027

Fine Arts 1.0 credit

Physical Education 1.0 credit

Electives 3.0 credits

Service Requirements:

LEAP/Grade 9 20 hours of work for the family

Grade 10 20 hours of work for the school

Grade 11 20 hours in the greater community

Grade 12 60 hours in the greater community

GRADING SYSTEM

Bishop Connolly High School will be using the following numeric grading system. Each quarter grade will count as 20% of the full year, which totals 80% of the year's grade. The student's midterm and final course exam each count for 10% of the student's final grade, totaling 20% of the year's grade. The yearly grade is an average of the four quarters and the two semester exams. Averages of 64 or below are considered failing and receive no credit without remediation. The numerical grading system is as follows: (100-65 Grade Range)

GRADE	BASIC	COLLEGE PREP	HONORS	AP
100	4.0	4.5	5.0	5.5
99	3.9	4.4	4.9	5.4
98	3.8	4.3	4.8	5.3
97	3.7	4.2	4.7	5.2
96	3.6	4.1	4.6	5.1
95	3.5	4.0	4.5	5.0
94	3.4	3.9	4.4	4.9
93	3.3	3.8	4.3	4.8
92	3.2	3.7	4.2	4.7
91	3.1	3.6	4.1	4.6
90	3.0	3.5	4.0	4.5
89	2.9	3.4	3.9	4.4
88	2.8	3.3	3.8	4.3
87	2.7	3.2	3.7	4.2
86	2.6	3.1	3.6	4.1
85	2.5	3.0	3.5	4.0
84	2.4	2.9	3.4	3.9
83	2.3	2.8	3.3	3.8
82	2.2	2.7	3.2	3.7
81	2.1	2.6	3.1	3.6
80	2.0	2.5	3.0	3.5
79	1.9	2.4	2.9	3.4
78	1.8	2.3	2.8	3.3
77	1.7	2.2	2.7	3.2
76	1.6	2.1	2.6	3.1
75	1.5	2.0	2.5	3.0
74	1.4	1.9	2.4	2.9
73	1.3	1.8	2.3	2.8
72	1.2	1.7	2.2	2.7
71	1.1	1.6	2.1	2.6
70	1.0	1.5	2.0	2.5
69	0.9	1.4	1.9	2.4
68	0.8	1.3	1.8	2.3
67	0.7	1.2	1.7	2.2
66	0.6	1.1	1.6	2.1
65	0.5	1.0	1.5	2.0

I — An Incomplete grade is assigned for special situations such as an extended illness. Approval of the Vice Principal of Academic Affairs is necessary in order to assign this grade. The time needed to complete the work also will be determined when permission is given. An incomplete grade cannot be assigned for the last quarter of the year.

W — When a student withdraws from a course before it is completed, the assigned quarter grades stand with a notation of passing (WP) or failing (WF) unless otherwise noted.

ACADEMIC INELIGIBILITY

A student who fails two or more subjects at the end of each marking period will be ineligible to participate in any extracurricular activities or athletics. Students will be notified of ineligibility by the Vice Principal. Coaches and moderators will also be notified of a student's ineligibility. Students are not to gain eligibility until report cards have been published for the designated term.

EXTRACURRICULAR ELIGIBILITY

The Administration reserves the right to remove a student from participation in any or all student activities (athletic and nonathletic) if the student is not demonstrating sincere and adequate effort in studies and/or is in violation of school rules and regulations. Behavior out of school that is inconsistent with the requirements of membership or leadership in school activities may result in loss of membership or leadership. The Administration will be the final judge in such matters.

EXTRA HELP

Teachers are available for extra help sessions on a regular basis. Students are to make arrangements for extra help with the respective teacher(s). Students will not be penalized for tardies to practices due to seeking extra help.

ACADEMIC INTEGRITY

The Administration and faculty of Bishop Connolly High School regard academic dishonesty as a most serious breach of the school's values. Academic dishonesty includes, but is not limited to, the following:

- plagiarism or falsifying information
- copying of another document, electronic media, another's work, or foreign language translation
- unauthorized communication of information about the contents of a quiz, test, lab report, or other graded assignments
- the sharing of work through Google Suites for the purpose of copying or plagiarizing that goes beyond the limits of authorized collaboration
- unauthorized use of the Internet
- inaccuracies in citing sources or purposeful misrepresentation of sources
- misquoting a source for the purpose of giving false support to a student's thesis
- other unauthorized procedures as determined by the classroom teacher, particularly those spelled out in the limits of collaboration

Parents will be notified when such infractions take place. The matter also will be brought to the attention of the Vice Principal of Academic Affairs, who will help determine the student's level of responsibility or complicity in the incident. The student will receive a "0" for the assignment and be required to resubmit work to demonstrate evidence of understanding. At the discretion of the Vice Principal of Academic Affairs, major assignments may be redone for a maximum grade of 55. If a student commits any further offenses, a meeting with the student(s), parents, teacher, and the Vice Principal of Academic Affairs will be called to discuss further consequences. Consequences for repeat offenses include, but are not limited to, referral to the Principal, dismissal from extra-curricular activities or honor societies, ineligibility for the quarter's honor roll, and course failure. In order for the consequences of academic dishonesty to not be strictly punitive, students may also be required to complete a research project or assignment to learn proper methods of research, writing, citation, etc. to better understand the requirements of academic integrity.

CLASS RANK & GPA

Rank is cumulative from the freshman year and updated after each semester. Weighted GPA can be found on the Student/Parent Portal. Calculation for class rank is based upon a weighted Grade Point Average (GPA). Students taking honors or AP courses earn a higher weight than those in the college preparatory courses.* Class rank is reported in deciles. In order to be eligible to be valedictorian or salutatorian, a student must attend Bishop Connolly High School for four years.

Note: Being with the 2021-2022 academic year, newly transferred students must complete three years at Bishop Connolly to be considered for ranking in the top ten. Senior transfers will not qualify for decile ranking.

**Please refer to the grading system outline in the Academic Regulations section of the handbook.*

COURSE CHANGES

Students who have difficulty with a subject or who may need a greater challenge will discuss their concerns with the teacher. The teacher will make the Vice Principals aware of his or her assessment of the student's concerns, who will notify the parents of the concern. Determination regarding the appropriateness and/or availability of requested course changes will be made by the teacher, Vice Principals and/or Principal.

COURSE OFFERINGS

All course offerings are college preparatory in nature. All courses at Bishop Connolly have been designed to meet this paradigm for learning and to provide high expectations for all students. Honors level courses may be recommended by teachers for students and approved by Vice Principals. The Principal has the authority to make the final approval, if necessary.

ADVANCED PLACEMENT

Advanced Placement courses are available upon the recommendation of the academic teacher. These courses enable the student to pursue college level work in high school. Students must achieve a minimum score of 3 (scores range from 1 to 5) to be considered for college credit. Although some colleges award credits for a score of 3 on the AP exam, more schools require scores of 4 or 5. **All students who enroll in AP classes must take the AP exam in May.** *NOTE: There is a charge to take the AP exam to be paid by the student before taking the exam.*

Recommendations are made on the basis of department criteria, the student's ability to demonstrate excellence in the discipline, and the student's demonstrated capacity for independent study.

The following AP courses are offered: AP Seminar, Research, United States Government, Biology, Calculus AB, Calculus BC, Chemistry, English Language & Composition, English Literature & Composition, European History, Physics 1, Physics 2, Psychology, Spanish Language and Composition, Spanish Literature and Composition, Statistics, Studio Art: 2-D Design, Studio Art: 3-D, Studio Art: Drawing, U.S. History, and World History.

AP Capstone™ is an innovative diploma program from the College Board that equips students with the independent research, collaborative teamwork, and communication skills that are increasingly valued by colleges. AP Capstone is built on the foundation of two AP courses—AP Seminar and AP Research—and is designed to complement and enhance the in-depth, discipline-specific study experienced in other AP courses. In AP Seminar, students investigate real-world issues from multiple perspectives, gathering and analyzing information from various sources in order to develop credible and valid evidence-based arguments. In AP Research, students cultivate the skills and discipline necessary to conduct independent research in order to produce and defend a scholarly academic thesis. Students who earn scores of 3 or higher in AP Seminar and AP Research and on four additional AP Exams of their choosing will receive the AP Capstone Diploma. Students who earn scores of 3 or higher in AP Seminar and AP Research but not on four additional AP Exams will receive the AP Seminar and Research Certificate. AP Seminar may also be taken as a stand-alone option.

COURSE SELECTIONS

In the spring, students are asked to select courses for the next academic year. The Program of Studies is posted on the Bishop Connolly website, with a description of every course offered and the prerequisites needed to select the course. The teachers, Vice Principals and parents must approve course selections. If a scheduling conflict should occur, the student will be asked to select another course that will complete the student's course of studies and be compatible with graduation requirements.

COURSE WORK

Each student at Bishop Connolly High School is expected to work to his or her fullest potential. Completing nightly assignments and being well prepared for class each day are realistic expectations for students in a college preparatory curriculum.

TRANSFERS

When a student transfers from one class to another or transfers in from another school during the school year, grades earned from previous assignments will be factored into the student's earned average.

MIDYEAR/FINAL EXAMS

In an effort to adequately prepare Bishop Connolly students for college, a ninety-minute midyear and final exam are administered at the midpoint and end of each course in all classes. Students who are absent without a doctor's note or late for an exam without the prior approval of the President/Principal will not receive credit for the exam until the exam has been taken.

FINAL EXAM EXEMPTION

Seniors in good standing and who maintain a 90 average or above for **each** of the four grading periods in a course may not be required to sit for the final exam in that specific course pending the approval of the President/Principal. Qualifying students will be notified of their exemption by the respective teacher(s) prior to the scheduled exam. This exemption applies to **seniors only**. **ALL** other students are required to sit for examinations on scheduled days and times except for reasons approved by the Administration. Underclassmen in upper class courses are not exempt from the final exam.

HOMEWORK

Thorough completion of homework is necessary for a student's academic success at Bishop Connolly High School. Homework includes not only written work and reading assignments, but also the study of class notes and review for the next day's work. It is the student's responsibility to obtain assignments when absent from class and make up the work in a timely manner. Students who are absent from class should follow the Portal and/or Google Classroom to find assignments and missed work.

CHRISTIAN SERVICE REQUIREMENTS

In order to live our mission statement more fully, the Administration and faculty have established the Christian Service Program for all students. This service program seeks to nurture the gifts and virtues of discipleship. The connection between faith and works is so intimate that one cannot be a disciple without putting belief into action. With the help of their theology teacher, all students will learn how to make these connections between faith and works through service and coursework.

Each student is required to complete twenty (20) hours of service each year during his or her LEAP, freshman, sophomore, and junior years, and sixty (60) hours during his or her senior year. Due to the importance of this requirement, the successful completion of 120 hours of service over four years is a graduation requirement and is listed on the student's official transcript.

Students are encouraged to complete different types of service. It is suggested that LEAP students and freshmen provide service to their families, while sophomores complete service for the school or their parish community. However, LEAP students, freshmen and sophomores are not limited to these suggestions and may seek service opportunities in the greater community. Juniors are required to complete their service for the community and should

consider this as preparation for the senior year requirement. All students are required to complete a Placement Form and submit it to his/her theology teacher for approval at the start of the school year. The successful completion of these requirements will be monitored by the student's theology teacher throughout the year.

HONOR ROLL

Each quarter the school recognizes those students who have excelled during the marking period. Honor Roll status is conferred upon students who have met the academic and conduct standards of the school. Bishop Connolly High School's Honor Roll has an unweighted calculation. Students also must earn good conduct comments in order to be eligible for Honor Roll.

- Principal's Honors: no grade less than 95
- First Honors: no grade less than 90
- Second Honors: no grade less than 85
- Third Honors: no grade less than 80

BISHOP JAMES L. CONNOLLY CHAPTER OF THE NATIONAL HONOR SOCIETY

Sponsored by the National Association of Secondary School Principals (NASSP), membership in the National Honor Society (NHS) is one of the highest honors a student can achieve in high school. Students are selected on the basis of national norms in Scholarship, Leadership, Character and Service. A student does not apply to the Society, but is invited to become a member when these standards are clearly met.

Procedure for selecting and naming students for the NHS

Prior to the time of induction, those students (sophomores, juniors and seniors) who have a cumulative grade point average of 3.75 or better will be notified and told in writing that they are candidates for membership in the Bishop Connolly Chapter of the NHS. Students will also need to be enrolled in a minimum of three honors classes per year to be considered for induction.

Selected students will submit an essay on scholarship, leadership, service and character.

Faculty members will be given the opportunity to comment on all candidates in relation to service, character and leadership. Classroom behavior, tardiness, and respectfulness shown towards other students and faculty all will be considered as well in student nominations.

Candidates who wish to appeal the decision may request a hearing from the Principal; at the meeting, candidates may submit additional information to support their candidacy. Candidates should realize that membership is an honor, not a right.

Candidates who have been accepted for membership will be inducted at a public ceremony. Seniors who become academically eligible AFTER the ceremony MAY NOT be considered as candidates; however, underclassmen may reapply for membership the following year if they remain eligible.

Dismissal

When a member's average falls below 3.75 at a marking period, he/she will be warned by the advisor and that student is expected to regain the 3.75 status by the next marking period. If the student fails to do so, he/she will be dismissed from the society and must return the NHS pin and membership card. Once a student is dismissed, he/she is not eligible again.

The procedure for dismissal shall be determined by the faculty council in compliance with the rules and regulations of the NHS.

Members who fall below the standards upon which they were initially selected shall be promptly warned in writing by the chapter advisor and given one marking period to correct the deficiency; however, students involved in a flagrant violation of school rules or civil laws shall be removed from NHS immediately.

In all cases of impending dismissal, a member shall have the right to appeal this decision to the Principal.

NATIONAL JUNIOR HONOR SOCIETY

Sponsored by the National Association of Secondary School Principals (NASSP), membership in the National Junior Honor Society (NJHS) is one of the highest honors a L.E.A.P. or freshman student can achieve. Students are selected on the basis of national norms in Scholarship, Leadership, Character and Service. A student does not apply to the Society, but is invited to become a member when these standards are clearly met.

Procedure for selecting and naming students for the NJHS

Prior to the time of induction, those students (LEAP and freshmen) who have a cumulative grade point average of 3.75 or better will be notified and told in writing that they are candidates for membership in the Bishop Connolly Chapter of the NJHS. All candidates will be required to complete a National Junior Honor Society Activity Form.

Faculty members will be given the opportunity to comment on all candidates in relation to student activity involvement, service, character and leadership. Classroom behavior, tardiness, and respectfulness shown towards other students and faculty also will be considered.

The Vice Principal will review the candidates' status and make final recommendations for membership.

Candidates who wish to appeal the decision may request a hearing from the Principal; at the meeting, candidates may submit additional information to support their candidacy. Candidates should realize that membership is an honor, not a right.

Candidates who have been accepted for membership will be inducted at a public ceremony.

WORLD LANGUAGE HONOR SOCIETY

Sociedad Honoraria Hispánica

(Spanish Honor Society)

Sociedade Honoraria Portuguesa

(Portuguese Honor Society)

Bishop Connolly High School's World Language Honor Societies are sponsored by the American Association of Teachers of French and the American Association of Teachers of Spanish and Portuguese. The mission of these honor societies is to recognize outstanding scholarship in the study of the French, Spanish and Portuguese language and culture. Membership is based on academic achievement in general, scholarship in French, Spanish or Portuguese, and leadership in the study of language. Eligible students must have completed at least three consecutive semesters in their respective language, earned an average of at least 90 in all language classes, and have achieved a minimum cumulative GPA of 3.50.

Dismissal

Members who fall below the standards upon which they were initially selected shall be warned in writing by the chapter adviser and given one semester to correct the deficiency. Students who do not regain the minimum academic standards will be dismissed from the society. Students involved in a flagrant violation of school rules or civil laws shall be removed from the honor society immediately, as determined by the chapter adviser and the Administration. Once a student is dismissed, he/she is not eligible again.

PARENT-TEACHER CONFERENCES

Parent-Teacher Conferences are held in the fall of each school year. However, parents are encouraged to make appointments with teachers to discuss the progress of their child any time during the school year. Contacting the teacher directly is the best way to arrange for such a meeting. Email is normally the most efficient form of direct

contact. Members of the Administration are always available to parents, and parents are encouraged to discuss any concerns with them. In addition to email and at the request of the parent and/or teacher, Zoom meetings can be scheduled for virtual meetings.

REPORT CARDS

Report cards are issued four times each year. In addition to the grade assigned for each subject, teachers offer two comments that provide insight into the student's effort and work performance. Parents will be able to access report cards online through our Parent Portal.

SUMMER ASSIGNMENTS

In order to strengthen literacy skills and promote interdisciplinary learning, *Bishop Connolly High School requires summer reading*. Students at each grade level must satisfy all of the requirements for summer work.

QUARTER FAILURES AND PROGRESS REPORTS

Monitoring students' progress and communication with families is an important part of student success. Teachers will notify parents at mid quarter about decline in a student's performance or the potential of failing quarter grade. A plan will be created to help the student work towards a passing grade for the quarter. The teacher will communicate concerns with the administration who will assist in monitoring and supporting student progress. The administration may also work with teachers to put in place further supports that may include and but are not limited to being placed in a support seminar during study.

Students who earn a failing quarterly grade in two or more courses will be placed on academic probation and be required to participate in a plan for working towards passing grades for the year.

YEAR FAILURES

Students who fail a subject for the year **must** remediate that work in a summer school program or be tutored with an approved, certified teacher in that subject area for 25 hours. Parents will receive official notification with a Summer School Form to be completed and returned before a summer program begins. Once the summer program or tutoring is completed, an official notification from that school or tutor must be sent to Bishop Connolly High School. Upon completion of summer remediation, students may be subject to a departmental examination. Students who do not pass this exam may be required to repeat the failed course. Regardless of the grade(s) earned in summer remediation, an official grade of 65 will be recorded on the student's transcript

Any student who earns a **failing grade in two or more courses** will be placed on academic probation and their status at Bishop Connolly High School may be in jeopardy.

STUDENT LIFE

One of the most important lessons education should teach is self-discipline. Self-discipline promotes the development of self-control and character; it also fosters orderliness and efficiency within the school, and it supports a productive learning environment. Students should fully realize that all school personnel—Administration, teachers and staff (secretarial, custodial, cafeteria, etc.)—have the authority to correct student misconduct at any time. A deliberate refusal on the part of a student to obey a reasonable request made by school personnel (insubordination) or disrespectful argumentation (insolence) calls for disciplinary action by the Vice Principal. Disciplinary action may be in the form of detention, loss of school privileges including, but not limited to, participation in social events (school dances, etc.) extracurricular activities, school-sponsored clubs and athletic teams, suspension, home study (in serious cases pending investigations), or expulsion.

CORRIDOR COURTESY

To assist in maintaining order and safety in corridors, stairways, cafeteria or school grounds, students are expected to comply with the following guidelines:

- > Keep corridors and stairways open to traffic by staying to the right.

- > Do not block the corridors by standing in groups, thereby making it difficult for others to get by.
- > Always be kind, courteous and considerate of others in the corridors, stairways and classrooms and on school grounds.
- > Take pride in your school by keeping the corridor clean and by discarding any paper, trash, etc. properly.
- > Running, pushing others, knocking books out of others' hands, shouting or other forms of inappropriate behavior and language are not allowed in the corridors, stairways, cafeteria or school grounds. Such behavior will be subject to disciplinary action by the Vice Principal.

ASSEMBLIES

Assemblies are scheduled periodically throughout the school year. Students will follow the directions of the attending faculty and act in a courteous, mature manner.

ATTENDANCE POLICY

Regular attendance is an absolute necessity for success in high school. Students are expected to be in school every scheduled school day, as excessive absence is a hindrance to the teaching/learning process. While a student may be able to make up the paperwork missed while absent from school, he/she cannot duplicate the learning experiences lost by a day's absence. Therefore, excessive absence from school will not be tolerated. Students who are excessively absent from school may be required to have a family meeting with teachers and Vice Principals to discuss academic progress, and course grade averages may be affected.

Bishop Connolly High School must retain adequate documentation to verify the whereabouts of its students. In the case of a school absence, parents or guardians are to call the school at (508) 676-1071 prior to 8 a.m. to report an absence or anticipated tardiness. The phone call is a record that the parent/guardian is aware of the absence.

When the student returns to school following the absence(s), he/she must present a note signed by the parent or guardian stating the student's name, the reason for the absence(s) and the date(s) of the absence(s). Notes are kept on file.

Calling the school to report an absence and presenting a parent note explaining an absence do not automatically count the absence as excused. Please see the section "Excused/Unexcused Absences" for more information.

If parents are going to be away, please send a note to the Vice Principal that indicates the person responsible for the student during the parent's time away.

EXCUSED/UNEXCUSED ABSENCES

Students who wish to have an absence count as excused are allowed to with the following circumstances and appropriate documentation: absences due to illness or a medical appointment (with date-specific verification from the doctor's office), court appointments (with official court time and date verification from the court system), college interviews and/or visits (for Grades 11 and 12 students only; with appropriate documentation on school letterhead from the college/university). Documentation meant to excuse an absence must be filed with the school no more than one week following the absence.

Examples of unexcused absences include, but are not limited to, the following: family trips/vacations, or obligations that did not receive prior approval, any form of "Skip Day" and other reasons deemed by Administration. The Administration reserves the right to deem what is an excused or unexcused absence.

TRUANCY

A student is considered truant if he/she is absent from school without the knowledge of parents/guardians, leaves school without having obtained the necessary authorization, is absent with an excuse not acceptable to the Administration, or cuts a class. If a student is truant, the parent will be notified and disciplinary action will be issued. The student may be placed on disciplinary probation. Further offenses may jeopardize the student's status at Bishop Connolly High School. Work missed must be made up within five days for the student to remain current in the respective class(es). It is the responsibility of the student to contact his/her teachers for the work.

ABSENTEEISM/PARTICIPATION

If a student is absent from school (excused or unexcused), the student may not participate in any school-sponsored performance, activity, event, contest or practice that day. To be considered present for school, the student must arrive by 10:30 a.m. This rule may be waived by the Vice Principal for good cause (e.g. medical appointment, pre-approved scheduled college visit, etc.).

ABSENTEEISM ON TEST DAYS

If a student is absent the day of a test or quiz, the student should be prepared to take the test/quiz the day he/she returns to school. In all cases, the test will be taken at the discretion of the classroom teacher. The teacher may allow up to but not exceeding five (5) school days for the test to be made up.

SERIOUS ILLNESS

If a student is absent for five or more consecutive days due to illness, a doctor's note *is required* for readmission to school. It is the student's responsibility to make arrangements with respective teachers to complete missing work within the time frame established by the teacher and Vice Principals.

LONG-TERM MEDICAL ABSENCE

If a student is unable to attend school for health reasons, he/she may be eligible for home instruction provided through the public school system of the town in which they reside. The student who begins home instruction is legally transferred from Bishop Connolly High School to the public school system and is marked as such in the attendance records. Once the student is well enough to attend school, the student may reapply for admission to Bishop Connolly.

SCHOOL TARDINESS

Students must be in their first class by 8:00 a.m. Students arriving to school after 8:00 a.m. must enter the building through the main entrance and immediately report to the Main Office. Teachers will not allow students to enter class after the bell has rung unless they present an admit pass obtained in the Main Office. The Administration reserves the right to determine a tardy as unnecessary and therefore unexcused. Excessive/chronic tardiness will not be tolerated. To accommodate for minor emergencies such as unexpected traffic issues, car problems, etc., *students will be allowed a maximum of ten (10) tardies for the school year*. Exceeding ten (10) tardies in one academic school year may result in a parent meeting. Any class time missed due to tardies may not be made up, including but not limited to tests, presentations, etc.

CLASS TARDINESS

All students are expected to be on time to all classes. Repeated tardiness to class will not be tolerated and may result in detention. Excessive class tardiness may require a parent conference and may affect the class grade average.

CLASS ABSENTEEISM

In the event that a student misses a class of any course for any reason, it is the responsibility of the student to make up the necessary work at the discretion of the teacher, but not exceeding five (5) school days.

SENIOR PRIVILEGE

"Senior Privilege" will begin at the discretion of the Principal and the Vice Principal, usually occurring after the end of the first marking period. This privilege allows seniors in good standing to arrive at the end of the first period. when they have study first period, or sign out the last period of the day when they have study period last period. Senior Privilege will not be granted when a school event is scheduled during the first or last period of that day. Any senior who arrives after the start of second period may have his/her Senior Privilege revoked for a period of time to be determined by the Vice Principal.

Arriving after first period is considered the official beginning of the day for a senior with Senior Privilege. Signing out is considered the official dismissal for seniors. The school will not be held responsible prior to the arrival of seniors or after they sign out.

Students will be notified when the Senior Privilege will begin. Students must fill out the Senior Privilege application to be signed by their parent/guardian in order to be allowed this privilege. Once granted, the privilege continues throughout the year provided that nothing of a disciplinary and/or academic nature causes the privilege to be revoked. For example: a student who receives an F on his/her report card automatically loses the privilege for the next quarter; a student who has not turned in a major assignment in a class(es) may also lose his/her privilege until the assignment is complete and passed in; a student on probation—academic or disciplinary—could lose the privilege indefinitely; and a student with chronic attendance or discipline issues also could lose his/her privilege.

We believe that allowing seniors to sign out should contribute in a positive way to the total educational experience at Bishop Connolly High School. Students learn to manage time wisely and become more responsible and accountable by such an experience.

As a parent, you have the right to deny your son/daughter Senior Privilege.

VISITING COLLEGES/COLLEGE FAIRS

In order for college visits to be excused absences, seniors must obtain prior approval from Administration. Final approval for college visits during school days resides with the Vice Principal. Bishop Connolly High School will offer college admissions visits to the study body throughout the school year (dates and times to be announced).

VACATION

Bishop Connolly High School strongly discourages alternative vacation periods for students. Students should not begin regular vacation periods early, nor extend such vacations beyond the date of resumption of classes. **Families who choose to take vacation outside of school-scheduled vacation times understand that it could have a negative impact on student grades.** Teachers are not responsible for providing work for students before the start of an unexcused vacation. The President/Principal and Vice Principal must be notified of the vacation prior to absences. Failure to do so may make the student ineligible to make up any/all missed work. Refer to policies for “Absenteeism”, “Absenteeism on Test Days”, and “Serious Illnesses” for more information.

APPOINTMENTS

Every attempt must be made to schedule all appointments (medical, dental, driving tests, etc.) after school hours or on days when school is not in session.

EARLY DISMISSAL

Early dismissal requires a written note signed from the parent/guardian stating the reason for the dismissal, a phone number where the parent can be contacted, and whether or not the student will be returning to school later on that day. The parent must sign the student out in the Main Office. In the event that the student is driving himself/herself, please indicate that in the permission note and a number where you may be reached to verify the dismissal. Before leaving school that day, the student must return the pass to the Main Office.

CAMPUS CENTER/CAFETERIA

All food and drink must be consumed in the cafeteria with the exception of water. When in the cafeteria, students are expected to:

- keep table areas clean
- put all refuse in appropriate receptacles
- put chairs back in place
- remain in cafeteria for entire lunch period
- refrain from throwing any objects, or sitting on the windowsills or tables at any time.

STUDENT COUNCIL

Only those students in good academic and disciplinary standing may be candidates for office. An elected officer is subject to suspension from official duties if he/she fails to maintain either behavioral or academic eligibility. Students must fill out a Student Council application and receive good recommendations from teachers in order to run for council.

DELIVERIES TO STUDENTS DURING SCHOOL DAY

Deliveries of flowers, balloons, candy, commercially prepared foods, etc. to students during the school day are not allowed. If delivered, the office will not deliver them to students during the school day. The office will not be held responsible for lost, damaged or stolen items.

AUTOMOBILES AND ON-CAMPUS DRIVING/PARKING

Driving to school is a privilege, not a right. The following regulations are to be observed at all times:

- A speed limit of 15 miles per hour must be observed.
- Students are to park only in designated spaces—the side lot near the lower athletic fields—unless otherwise directed.
- Students are not allowed to loiter in cars or parking lots before or after school.
- Students must always obtain permission from the Administration should it be necessary to return to their cars during the day.
- Reckless driving or driving to endanger will NOT be tolerated at any time.
- Students are prohibited from parking in the Cardinal Medeiros Residence Lot(s).
- The Administration reserves the right to revoke a student's privilege of parking on campus for any reason.
- Bishop Connolly High School reserves the right to search any car parked on its campus at any time and for any reason. Whenever possible, the student will be present.

If a student is going to be driving a car other than the one registered with the Bishop Connolly Parking Pass, the student is responsible for notifying the Vice Principal. Failure to do so may result in loss of parking privilege.

VIDEO SURVEILLANCE CAMERAS

Video surveillance cameras are in place at Bishop Connolly High School in order to promote a safe school environment for students, staff and visitors, and to diminish the potential for personal and school loss or destruction of property. The cameras are placed in common areas, such as hallways, parking lots, our cafeteria and gymnasium entry way. All camera placements are clearly signed as to notify students, staff and the general public of the use of the video camera. The Vice Principal is responsible for the duties of monitoring, reviewing, storing and destroying all footage that is recorded. Files may be viewed by Bishop Connolly High School, Diocesan officials or proper legal authorities.

DETENTION OVERVIEW

All students are expected to be on time for detention and in full school uniform. Detention is a silent setting. Students must remain alert and may not complete school work or engage in any disruptive or distracting behaviors. Cell phones, iPods, laptops or other technologies may not be used during detention. Violations of these rules may result in additional school detentions to be served.

TEACHER DETENTION

A teacher has the right to ask a student to remain after school because of an in-class infraction. A student who does not comply is subject to a school detention. The student may request 24-hour notice to stay for the teacher.

SCHOOL DETENTION

Students who do not adhere to the regulations set forth in this handbook are subject to school detention. Detention may be assigned to any student whose action or failure to act violates the rights of others, interferes with the educational process, puts person or property at risk, or exhibits a lack of respect for authority. The determination as to the severity of an offense is the responsibility of the Administration.

REMOVAL FROM CLASS

If a teacher finds it necessary to send a student from the classroom, the student will report immediately to the Vice Principal's Office. The Vice Principal of Student Affairs may contact the parent (depending on the severity of the incident). Upon evaluation of the situation, the Vice Principal of Student Affairs will determine the consequences.

SERIOUS OFFENSES

Occasionally, serious offenses may arise that are so detrimental to the school community that they warrant severe and immediate redress, including disciplinary probation, student transfer or expulsion. Indefinite home study may occur when an incident requires an investigation to occur. Students may/may not be asked to return to Bishop Connolly High School at the conclusion of the investigation.

DISCIPLINARY PROBATION

A student may be placed on disciplinary probation by the Administration for violation of the code of conduct and other school rules of behavior as contained in this handbook, chronic disregard for rules, or for inappropriate behavior as determined by the Administration. When a student is placed on disciplinary probation, the duration and terms of the probationary period are decided by the Administration. The status of any student on probation is reviewed by the Administration at the end of the probationary period.

Violation of the conditions of disciplinary probation, or the commission of any other serious offense or series of lesser offenses by the student on probation, may result in a request to transfer or expulsion from the school.

IN-HOUSE SUSPENSION

In keeping with the philosophy of Bishop Connolly High School and the rationale for discipline, students can become suspended for use or possession of tobacco products, possession of drug paraphernalia without residue on school property, stealing, forgery, computer tampering, vandalism, defiance or disrespect, skipping school, fighting, gambling, weapons, threats, chronic disruptions, flagrant insubordination, and/or any other warranted infraction of school rules. The length of the suspension is determined by the Administration.

On the day of the in-house suspension, students are required to attend school in complete uniform. It is the responsibility of the suspended students to contact teachers concerning any missed schoolwork. Any tests scheduled for the day of suspension must be taken on that day or no credit is given. Parents/guardians are notified personally of all cases involving suspension. Students on suspension must leave campus at 2:10 p.m. and are not eligible to participate in any after-school activities for each day suspended.

OUT-OF-SCHOOL SUSPENSION

In the case of serious offenses, the school may employ out-of-school suspension, which prohibits the suspended student's presence on school grounds and involvement in school activities, whether they occur on or off grounds, for five days or fewer and until certain conditions are met. Students have five days to complete missed assignments or tests/quizzes

EXPULSION

Expulsion is the permanent termination of a student's enrollment at Bishop Connolly High School. The decision to expel a student is made by the President.

The process of expulsion involves parent notification and a hearing with the President and members of the Administration. Attendance at expulsion hearings is limited to the student and the student's parent or legal guardian. Students or parents do not have the right to have an attorney or other types of representation at the hearings. If the decision is for the student to be expelled, the parents will be notified in writing.

The President may expel a student involved in any incident or circumstance that is deemed harmful or detrimental to any individual or the school, especially when the incident or circumstance occurs on school property or at any school-sponsored or school-related event. Examples of incidents or circumstances that may subject a student to expulsion include, but are not limited to, the following:

1. Use, possession, giving or selling of illegal drugs or alcohol
2. Possession of a dangerous weapon on school premises or at a school-sponsored or school-related event
3. A physical assault on a faculty member, staff member or student
4. Student involvement with a threat to school safety

5. Student involvement with inappropriate uses of technologies (See page 4 under “Internet Etiquette” and our “Acceptable Use of Technology Contract” for more information)
6. Chronic disregard for rules/policies

If a student is expelled or asked to leave the school for disciplinary reasons, he/she may not appear on school property nor may he/she participate in or attend school-sponsored activities (on or off school grounds) without the President/designee’s permission.

DRESS CODE OVERVIEW

Bishop Connolly High School is a Catholic diocesan school; therefore, it maintains the right to establish a policy of dress for its students. Personal grooming stresses neatness, cleanliness, and moderation in fashion, style and practice. Determination of what is acceptable or unacceptable will be made by the Administration. Parents have the obligation to see that their son/daughter is properly dressed and in compliance with the dress code before he/she comes to school. Permission to be out of the required dress code is given only by the Vice Principal. Students not observing the dress code are subject to disciplinary action including, but not limited to, school detention(s) and parental notification. As a school community, we take pride in the appearance of our students and believe that a student’s dress reflects the quality of the school and his/her conduct. Students are to remain in dress code from 7:45 a.m. until 2:10 p.m.

DRESS CODE FOR ALL STUDENTS

In all cases and at all times, any garment acceptable under the dress code must be neat, clean and in good repair. Students may not display any symbol on their person or property deemed by the Administration to be offensive to any member of the community. The school Administration will be the final judge as to the acceptability of a student’s appearance and reserves the right to judge new styles as they come in conformity with the Bishop Connolly Dress Code.

A dress code violation may result in detention and/or a student having to modify his/her dress. In the case of a serious violation, the student will be required to phone a parent and make arrangements to rectify the situation. If unable to do so, the student will be placed on in-house suspension for the remainder of the day. Repeat offenders will be subject to more serious disciplinary action.

If for some extraordinary reason a student is unable to observe the dress code, he/she must present a note from his/her parent/guardian (before school) explaining why the dress code cannot be observed. **Parent and student must realize, however, that jeans, tee shirts and casual/sport clothing are not considered appropriate school dress in these extraordinary circumstances. Therefore, items as close to the mandatory school uniform should be worn.** An appointment is not an acceptable reason to be out of dress code. The student may bring clothes to change into prior to dismissal. Also, a student who is injured must follow the dress code as closely as possible.

In winter, on icy and snowy days, students are encouraged to wear boots to school, but the boots are not allowed in the classrooms (due to wear and tear on the building from dirt and ice melt being spread by boots). Students are to change into a pair of shoes when they enter the building.

BOYS:

Boys must be cleanly shaven and have neatly groomed hair with moderate sideburns (see the section entitled “Unusual Hairstyles” for more specific information regarding acceptable hair). Donnelly’s khaki pants (fastened at the waist with a belt) and a Donnelly’s monogrammed Connolly oxford shirt with a tie are to be worn. All shirts must be tucked in at all times. Additionally, the monogrammed Connolly sweater, vest, fleece jacket or Donnelly’s blazer are also acceptable uniform items. Acceptable shoe styles include loafers or similar dress shoes, low top sneakers, or canvas shoes.

Unacceptable: Sandals, boots (of any style), slippers or slipper-style shoes, ripped pant bottoms, undergarments hanging below sleeves or below bottom of shirt, layering long-sleeved shirts under short-sleeved uniform shirts, sweatshirts, shorts, hooded items, earrings or plugs, ear gauges, any of the aforementioned covered with a bandage

or kept open with a clear space holder, visible tattoos, hats, chains, excessive jewelry, headbands, or unusual hairstyles.

GIRLS:

Girls must wear the plaid Bishop Connolly High School skirt or Donnelly's issued pants with Donnelly's monogrammed Connolly button down blouse; shirts must be tucked in at all times. Opaque solid black tights must be worn. Tights are to be free of holes and runs. Footless tights, leggings, or tights with patterns of any type are unacceptable. Additionally, the monogrammed Connolly sweater, vest, fleece jacket or Donnelly's blazer are also acceptable uniform items. Acceptable shoe styles include loafers or similar low-heeled footwear, full-backed, slip-on shoes, low top sneakers, or canvas shoes.

Unacceptable: open-toed, open-backed, clog or platform shoes, pump-style heels, slippers or slipper-style shoes, fur-lined footwear, sandals, sneakers (high tops), boots, fishnet stockings, leggings, thigh-high tights or any color other than black opaque nylons, ripped pant bottoms, undergarments hanging below polo sleeves or bottom of shirt, layering long-sleeved shirts under short-sleeved uniform shirts, scarves, hats, hooded items, excessive jewelry, body piercing jewelry or plugs (other than earrings) not limited to nose piercings, tongue piercings, eyebrow, lip or "Monroe/Madonna" piercings, ear gauges or any of the aforementioned covered with a bandage or kept open with a clear space holder, tattoos, sweatshirts, shorts, spandex, or unusual hairstyles.

UNUSUAL HAIRSTYLES

The Administration reserves the right to take appropriate action whenever it deems a hairstyle to be unusual or disruptive. Unusual or disruptive hairstyles are defined as styles meant to draw attention to oneself and are out of sync with the general student population. Long hair is generally defined as below the ears, but is also deemed at the discretion of the Administration. Non-traditionally colored hair is not acceptable.

DRESS CODE FOR FIELD TRIPS

The dress code for field trips will be the school uniform; exceptions will be made by the Administration.

DRESS DOWN DAYS

On Dress Down Days, students may wear clothing of their choice. Clothes must be appropriate for school. Certain rules/restrictions may be in effect for some dress down days, so students must be attentive to announcements to hear what is acceptable. Always unacceptable on dress down days are: tops that are smaller than a regular cut tee shirt, spaghetti straps, clothing with inappropriate messages or symbols, pajama pants, clothing with chains, excessively ripped/torn pants or holes. Grooming rules for males and jewelry exclusions for males and females are still in effect.

CELL PHONES AND OTHER ELECTRONIC DEVICES

Cell phones are allowed to be kept in the pocket or bag of each student in the off or silenced mode during the school day (8:00 a.m. – 2:10 p.m.). The use of cell phones or other unapproved electronic devices is strictly prohibited during class time, whether in the classroom, hallways, or bathrooms. Students may check their cell phones during passing time, unstructured cafeteria study periods, and during lunch. The cell phone may not be visible and must be kept in the student's pocket or bag unless in the cafeteria or in between class periods. Once class has begun once the student enters the classroom, the cell phone must not be visible. If a cell phone is seen during school hours outside of the cafeteria or passing time, it will be confiscated and sent to the Main Office. Students may pick up cell phones at the end of the school day. The Vice Principal will determine consequences for chronic offenders.

Students may not use headphones, earbuds, or AirPods in the Academic wing unless given permission by the teacher; students may ONLY use headphones, earbuds, or AirPods in the cafeteria during unstructured study periods, lunches, and before/after school hours. If the use of headphones, earbuds, or AirPods is seen in the Academic wing during school hours, the device will be confiscated and sent to the main office until dismissal.

In limited circumstances, Bishop Connolly High School reserves the right to search a student's electronic device. Bishop Connolly High School is not responsible for lost, stolen, or confiscated cell phones, headphones/earbuds/AirPods, laptops, iPads or other electronic devices.

SEXTING

Sexting is defined by the State of Massachusetts as "sending, receiving, or forwarding sexually explicit messages, photos, or images via cell phone, computer, or other digital devices." This can include sending intimate pictures or video via text message or through apps such as Snapchat and Instagram.

The electronic transmission or receipt from one minor to another of any photograph or video that depicts nudity may constitute illegal sexting. Students engaged in sexting will be subject to serious disciplinary consequences which may include expulsion from school. In addition, the school Administration may report instances of sexting to the Massachusetts Department of Children and Families (DCF) or local law enforcement for appropriate investigation as to violations of law.

STUDENT WORK/PHOTO/VIDEO RELEASE

Bishop Connolly High School frequently publishes student photos in many ways to promote school spirit and highlight student achievement. In addition, sporting events may be broadcast live through Bishop Connolly's social media. If you do not want your son's/daughter's photo/video taken or included in any media form used for school promotion, academics, or publication, please fill out the 2022-23 Contact and Photo Release Waiver form found on the Bishop Connolly website.

VISITORS/GUESTS

All visitors must report to the main office. Only students interested in attending Bishop Connolly High School or who are shadowing a student are allowed to visit the school or attend classes. Prior arrangements must be made with the Director of Admissions. Approved visitors must follow school rules, including acceptable dress code.

SECURITY

All entrances to the school are locked at all times. Students must be buzzed into the school building through the main entrance. Tardy students must enter at the Main Office entrance and check in at the Main Office.

EVENTS

Bishop Connolly High School reserves the right to deny admission of any outside guest to any school-sponsored function or activity on or off school property. Certain events may be designated to "Bishop Connolly students only." In our ongoing efforts to keep students safe, a Breathalyzer may be used at dances (students will be selected at random). Other information regarding dances or school-sponsored events will be published on our website and/or in other communications.

SMOKING/VAPING

Massachusetts State Law prohibits smoking or vaping in a school building and on school property. Smoking or vaping is prohibited at all times in the school building, in its parking lot, playing fields and other property. This prohibition applies to faculty, staff, parents, and all visitors to the school. Smoking or vaping on the sidewalk in front of the school building is not allowed. This policy includes cigarettes, cigars, pipe or any other matter or substance containing tobacco, as well as the use of electronic cigarettes (e cigarettes), personal vaporizers, vape pens, e-cigars, e-hookah, vaping devices, mod systems, pod systems or any similar systems.

It is a violation of Massachusetts law for any minor to knowingly possess any tobacco product, nicotine product, or nicotine dispensing device. In addition, the use of tobacco products, electronic cigarettes, and vaping carry known health risks that can be very serious. The use of any tobacco products, electronic cigarettes, and/or vaping in any form is prohibited on school property and at any school events. Violation of this policy will result in disciplinary consequences which may include expulsion from school.

WEAPONS

Students in possession of any weapons or simulated weapon, including all types of, but not limited to, knives, guns, chains, mace, pepper spray, toy and water guns, whether on their persons or in their lockers, threaten the safety of the school. Administrative action may result in a student's suspension or withdrawal from Bishop Connolly High School.

THREATS TO SCHOOL SAFETY

Any threat to school safety will be immediately reported to local authorities. Disciplinary action will be taken, which may include suspension or expulsion.

TRESPASSING

School property is not to be used for student gatherings after school, in the evening, on weekends, or whenever school is not in session. Any activities on school property must be supervised by school personnel.

PUBLIC DISPLAYS OF AFFECTION

Public displays of affection are not permitted within the school, on school grounds, on school buses/vans, and at school-sponsored events.

DRUG/ALCOHOL POLICY

We sincerely hope that any student who may be involved in drug or alcohol use will consult the counselors, chaplain, nurse or teachers for professional help in overcoming his/her problem and its causes. As Christians, we recognize the importance of loving one another as Christ loves us. This includes the idea of helping a fellow student with a personal drug/alcohol problem. One way to help a friend or fellow student, in this case, is to let a teacher or administrator know of the problem.

A regulation made by the Massachusetts Association of Secondary School Principals and given due process of law since 1973 states: *No student is permitted to imbibe or have imbibed, nor to have in his/her possession any alcoholic beverage or drugs while in school, or while attending any school activity, whether or not that activity takes place on the school premises.*

Violation of this rule is a serious offense and will be handled according to the policy below:

If a student consumes, buys, sells, provides, or has in his/her possession, is in the presence of any form of alcoholic beverage or drug, regardless of amount, in school, on or off school grounds or at a school-sponsored activity, or prior to attending school or any school-sponsored activity, or in any activity where students are representing Bishop Connolly High School, the parents will be notified and disciplinary action will follow. Disciplinary action may range from suspension to dismissal. However, selling of drugs or alcohol or the intent to distribute them on campus will result in immediate dismissal.

For those students who are not dismissed, referral to a rehabilitation program will be suggested and, in some cases, required, and that student will be asked to submit to random drug tests for the rest of his/her tenure at Bishop Connolly High School.

FIELD TRIP POLICY/PERMISSION FORMS

Field trips are privileges, and students may be denied participation if they fail to meet academic or behavioral requirements. Students who fail to submit the proper permission form filled out and signed will not be allowed to participate in the field trip. Parents and students must understand that telephone calls will not be accepted in lieu of the proper written permission form. Please note that parents are asked for medical information for the field trip in order to properly treat your son/daughter in case of an emergency.

FIRE DRILL/EMERGENCY PLAN DIRECTIONS

Students should be thoroughly familiar with the exits from each room, hallway and floor of the school building. Students should proceed quickly, quietly and in a calm, orderly manner to the preassigned outside of building site. If

the fire alarm sounds before or after school hours, everyone must evacuate the building immediately and report to the parking lot.

INCLEMENT WEATHER (EARLY DISMISSAL)

In the likelihood of a dismissal, parents may call to request that a student be dismissed early because of inclement weather. If you wish your child to be released with the driver of his/her carpool, please send a note to school addressed to the Vice Principal.

CANCELLATION OF SCHOOL ANNOUNCEMENTS

Cancellation of school because of inclement weather will be made by telephone and text message through our school communication system.

NOTE: Please notify the Main Office of any changes to your phone number.

LOCKER USE

Students are assigned lockers for storage and protection of their personal property. The school is co-tenant of all lockers (including athletic lockers) and reserves the right to search them at any time without notice and without the student present. For reasons of security, students may not change lockers with another student. Lockers should be securely locked at all times. Locker combinations should not be shared. Report any locker difficulties to the Main Office. Bishop Connolly High School is not responsible for lost, damaged or stolen items left in unlocked or opened lockers.

GYM LOCKERS

All students who participate in athletic teams must use lockers in the assigned areas of the gym. Locks are distributed by the Athletic Director and *must* be used. Bishop Connolly High School is not responsible for lost or stolen items left in the locker rooms. Athletic lockers are only to be used by student athletes in season and can only be accessed for morning dropoff of equipment.

SCHOOL HEALTH OFFICE

Any student who becomes ill during the school day may, with a teacher's permission, report to the School Health Office. In the event that the nurse is not on duty, the student must report to the Main Office. **Students MUST NOT contact parents directly if they are sick.** The school nurse or Main Office secretary will be responsible for contacting parents or legal guardians. Under no circumstances should a student take it upon himself/herself to leave the building due to illness without permission from the nurse. No student will be released from school without parental notification. Parent(s) must sign out ill students at the Main Office.

MEDICATION POLICY

The following policies regarding prescription and nonprescription medications have been put in place to ensure the health and safety of students needing medication during the school day. Bishop Connolly High School requires that a signed medication form be on file in the student's health record before the nurse will administer any medication at school. The form should include the following:

1. State law requires signed consent by the parent/guardian to give any medication at school. This includes *all* over-the-counter medications (Tylenol, Midol, Tums, etc.)
2. For prescription medication, the form must be completed and signed by a licensed health provider before the school nurse can administer any medication. The order is renewed at the beginning of each academic year.

Medication is to be provided to the school by a parent or guardian in a pharmacy-labeled or sealed manufactured container. For prescription medicine, ask your pharmacy to provide separate bottles for school and home. **No more than a 30-day supply of prescription medication should be delivered to school.**

All over-the-counter medications must be delivered with the student's name clearly marked on bottle or box. Containers must be **unopened**. Consent form must be submitted in order for over-the-counter medications to be administered. Medication must be picked up by the parent/guardian at the end of the school year. Any medications not picked up by the end of the school year will be destroyed. **Students are responsible to report to the School Health Office at the time that daily medication is to be distributed.**

Parents of children who have serious allergies (food, dye allergies or insect stings) or chronic conditions (asthma, diabetes, seizures, etc.) must provide the school with inhalers or epi-pens and signed medical consent forms so your child may receive his/her medication when needed.

PHYSICALS

An immunization record and a physical exam within the last 12 months are required for admission to Bishop Connolly High School (L.E.A.P., freshman and transfer students). A yearly physical exam is required for all students who participate in a sport (Massachusetts state requirement). Parents/guardians are to provide a copy of the physical form to the school nurse to be placed in the student's cumulative health record. **If there is no physical form with the nurse, an athlete will not be allowed to participate in the sport.**

HARASSMENT/HAZING POLICY

Bishop Connolly High School is a community in which all members have the right to feel both safe and respected, and to live, work and learn in an environment that is free from harassment. Behavior that undermines these rights will not be tolerated. It is this school's policy that no member of the school community may harass another member. In all cases of harassment/hazing, the school will maintain confidentiality to the extent possible.

Some examples of harassment may include:

Physical: bumping into someone, unwelcome or unnecessary touching, pushing or shoving, patting or hugging, standing in someone's way, pinching, grabbing, standing too close, hitting, punching

Verbal: threats, insults, sexual stories, jokes, or rumors, notes, letters, graffiti, inappropriate email or instant messaging, pressure for sexual activity or date

Non-Verbal: obscene gestures, staring at someone's body, pictures or drawings, pantomiming in an insulting way, hazing, intimidation (bullying), gestures or looks, i.e. winking, licking lips, suggestive body movements

Procedure: Any harassment complaint should be reported to one of the following people: a school administrator, school counselor, teacher, nurse, Chaplain, or Campus Minister.

Filing a harassment complaint:

1. A student may verbally or in writing bring a complaint to the Vice Principal.
2. The alleged harasser and his/her parents are notified of the complaint.
3. Administration will conduct a thorough investigation and take appropriate, effective and corrective action.
4. Both parties will be notified of Administrative decisions.

HAZING

Hazing is not tolerated. Chapter 269, sections 17-19 of Massachusetts General Law is reproduced below and being provided in this handbook to you as required by law.

**MASS. GENERAL LAWS CH. 269 CRIMES AGAINST PUBLIC PEACE CH. 269, S.17-19
CRIME OF HAZING**

269:17. HAZING; ORGANIZING OR PARTICIPATING; HAZING DEFINED

Section 17: Whoever is a principal organizer or participant in crime of hazing, as defined herein, shall be punished by a fine of not more than three thousand dollars or by imprisonment in a house of correction for not more than one year, or both such fine and imprisonment.

The term "hazing" as used in this section and in sections eighteen and nineteen, shall mean any conduct or method of initiation into any student organization, whether on public or private property, which willfully or recklessly endangers the physical or mental health of any student or other person. Such conduct shall include whipping, beating, branding, forced calisthenics, exposure to the weather, forced consumption of any food, liquor, beverage, drug or other substance, or any other brutal treatment or forced physical activity which is likely to adversely affect the physical health or safety of any such student or other person, or which subjects such student or other person to extreme mental stress, including extended deprivation of sleep or rest or extended isolation.

Notwithstanding any other provisions of this section to the contrary, consent shall not be available as a defense to any prosecution under this action.

269:18. FAILURE TO REPORT HAZING

Section 18. Whoever knows that another person is the victim of hazing as defined in section seventeen and is at the scene of such crime shall, to the extent that such person can do so without danger or peril to himself or others, report such crime to an appropriate law enforcement official as soon as reasonably practicable. Whoever fails to report such crime shall be punished by a fine of not more than one thousand dollars.

269:19. Copy of secs. 17-19; issuance to students and student groups, teams and organizations; report

Section 19. Each institution of secondary education and each public and private institution of post-secondary education shall issue to every student group, student team or student organization which is part of such institution or is recognized by the institution or permitted by the institution to use its name or facilities or is known by the institution to exist as an unaffiliated student group, student team or student organization a copy of this section and sections seventeen and eighteen; provided however, that an institution's compliance with this section's requirements that an institution issue copies of this section and sections seventeen and eighteen to an unaffiliated student groups, teams or organizations shall not constitute evidence of the institution's recognition or endorsement of said unaffiliated student groups, teams or organizations.

Each such group, team or organization shall distribute a copy of this section and sections seventeen and eighteen to each of its members, plebes, pledges or applicants for membership. It shall be the duty of each such group, team, or organization acting through its designated officer, to deliver annually, to the institution an attested acknowledgement stating that such group, team, or organization has received a copy of this section and said sections seventeen and eighteen, that each of its members, plebes, pledges, or applicants has received a copy of sections seventeen and eighteen, and that such group, team or organization understands and agrees to comply with the provisions of this section and sections seventeen and eighteen.

Each institution of secondary education and each public or private institution of post-secondary education shall, at least annually, before or at the start of enrollment, deliver to each person who enrolls as a full-time student in such institution a copy of this section and sections seventeen and eighteen.

Each institution of secondary education and each public or private institution of post-secondary education shall file, at least annually, a report with the board of higher education and in the case of secondary institutions, the board of education, certifying that such institution has complied with its responsibilities to inform student groups, teams or organizations and to notify each full time student enrolled by it of the provisions of this section and sections seventeen and eighteen and also certifying that said institution has adopted a disciplinary policy with regard to the organizers and participants of hazing, and that such policy has been set forth with appropriate emphasis in the

student handbook or similar means of communicating the institution's policies to its students. The board of higher education and, in the case of secondary institutions, the board of education shall promulgate regulations governing the content and frequency of such reports, and shall forthwith report to the attorney general any such institution which fails to make such report.

ATHLETICS

Standardized rules and regulations are applicable to all students engaged in athletic activities. Additional rules may be developed for members of a team provided they do not conflict with those in the handbook.

MISSION STATEMENT

Interscholastic athletics provide lifelong and life quality learning experiences for students while enhancing their achievement of educational goals. Students learn the values associated with discipline, teamwork, sacrifice, commitment, leadership and organizational skills, accountability and citizenship. Bishop Connolly High School stresses the ideals of good sportsmanship, ethical behavior, integrity and a genuine concern for others.

MEMBERSHIPS

Bishop Connolly High School Athletics holds membership with the Massachusetts Interscholastic Athletic Association (MIAA) and the Mayflower Athletic Conference (MAC).

ELIGIBILITY

In order to be eligible to represent in athletic contests a secondary school which is a member of the MIAA, the contestants must conform to all of the Rules of Eligibility found in the MIAA Blue Book. Of prime concern to our athletes here at Bishop Connolly High School is that they be academically eligible. A student may fail no more than one subject to be eligible to participate in athletics for the next quarter. The student may not participate until the next report card is issued.

CODE OF CONDUCT

No group can function without rules and leadership. When an athlete reports for a sport, he/she is telling school authorities and the coach that he/she wants to be a member of a group. Since no group can achieve its goals without regulations for its members, the athlete reporting for a sport is also expressing his/her acceptance of a set of ground rules and his/her understanding that these rules must be followed by all team members.

CHEMICAL HEALTH

While athletes in Massachusetts are governed by MIAA rules and sanctions, every parent and athlete should know that Bishop Connolly High School's expectations for its athletes and rules governing its athletes are stricter than the MIAA's and that the school's sanctions are more severe than the minimum sanctions endorsed by the MIAA. Please refer to the section entitled "Drug/Alcohol Policy" of this handbook for specific information regarding Bishop Connolly's drug and alcohol policy.

BONA FIDE TEAM RULE

A bona fide member of the school team is a student who is regularly present for, and actively participates in, all team practices and competitions. Bona fide members of a school team are prohibited from missing a high school practice or competition in order to practice or compete with an out-of-school team. See "Practice Rules for All Athletes" for additional information.

Violation of this rule is subject to sanctions mandated by the MIAA.

1st offense: Student is suspended from 25% of the season's scheduled games

2nd offense: Student is suspended from 50% of the season's scheduled games; student may be dismissed from the team

3rd offense: Student is dismissed from the team.

ONE SPORT PER SEASON

A student-athlete shall participate in only one sport in any defined MIAA sport season (Fall, Winter or Spring), including tournaments and/or championships in that season. A student-athlete officially becomes a member for the sport season on the date of that school's first regular season contest in that sport.

Penalties:

If a student-athlete violates this rule, he/she will be ineligible for the season and all games he/she participated in for both sports must be forfeited.

LIMITED ROSTER ATHLETIC TEAMS

Certain sports in each athletic season will be considered *limited roster* sports. As Bishop Connolly High School mandates each student to participate in at least two seasons of a sport to fulfill the physical education graduation requirement, every student is welcome to try out for any sport that he/she chooses. However, the following sports have been identified as limited roster teams, so students may be cut from the team at tryouts. Students who have been cut may sign up for another athletic team the same season.

The following athletic teams will have limited rosters starting the 2022-23 school year:

Fall

Boys Soccer
Girls Soccer
Girls Volleyball

Winter

Boys Basketball
Girls Basketball

Spring

Boys Tennis
Girls Tennis

During the tryout period, the coach will provide an explanation of his/her expectations. It is the student's responsibility to demonstrate to the coach that he/she can meet these expectations. Students who do not make the team will be informed by the head coach in an individual meeting as to the reasons for his/her decision.

After tryouts begin, no athlete may voluntarily leave one team and try out for another without the consent of the Athletic Director.

Winter Season Tryouts begin the Monday immediately following the Thanksgiving Break.

Spring Season Tryouts begin the third Monday in March.

PRACTICE RULES FOR ALL ATHLETES

Since missing practice hurts the team effort and the individual's performance, it will not be tolerated. Unless the coach believes the absence is excusable, the athlete could be denied the privilege of playing in the next game or match. A second infraction could result in further disciplinary action. Any injured player that is not hospitalized or confined to his home should attend practice or games regularly. Only an administrator or coach can excuse an athlete from practice.

Any student who is absent from school on a given day will not be eligible to participate in an athletic practice or contest on that day. Students must be checked in to school by 10:30 a.m. to be considered in attendance unless excused by the Administration. As a member school of the MIAA (Massachusetts Interscholastic Athletic Association), Bishop Connolly High School follows the rules affecting high school athletes in Massachusetts.

TRANSFER STUDENTS

A student who transfers from any school to an MIAA member high school is ineligible to participate in any interscholastic athletic contest at any level for a period of one year in all sports in which the student participated at the varsity level during the one-year period immediately preceding the transfer (except as exempted below).

For the purpose of this rule, no transfer will be deemed to have taken place if a student returns to his/her former school on or before the eleventh school day from the date of the last attendance there.

“Varsity participation” is defined as any appearance, as a competitor, in a varsity interschool contest other than a scrimmage.

For a transfer student to be eligible in a specific sport within the season of his/her transfer, the sending school principal, athletic director, and head varsity coach(es) of the sport (s) in which the student desires to participate must certify by signature that the student did not participate at the varsity level during the year prior to the actual transfer. If it is later determined that the sending school falsely or erroneously certified eligibility, then the sending school will be subject to minimally a letter of censure, copies of which will be mailed to the school committee, superintendent, principal, and athletic director, and reported in the MIAA Newsletter. The MIAA certification form must be dated and filed at the receiving school before the student is declared eligible (as to the transfer rule only) by the receiving school principal. All other eligibility requirements must also be satisfied before the student is permitted to participate.

***Exemptions to the transfer rule** – eligible immediately provided that all other eligibility requirements are met:*

Change of residence of student’s parents: A student’s transfer is necessitated by a change of residence of his/her parent(s) to the area served by the school to which he/she transfers.

Junior High School transfer: A student who enters the ninth grade of a four-year high school and who has not been enrolled previously in the ninth grade. A student who enters the tenth grade of a three-year high school and who has not been previously enrolled in the tenth grade.

Elementary/Junior High/Middle School graduate: A student who has completed the last grade available in the school previously attended.

Closed school: If a school no longer exists, a student may be eligible at the school of his/her choice immediately after the closing of the school which he/she has been attending.

RATIONALE FOR APPOINTING TEAM CAPTAINS

The appointment of captains to all athletic teams of Bishop Connolly High School is intended to provide peer leadership during practices and games and positive representation of the team, the athletics program, and the school to the community at large. To ensure the process for captain selection is consistent throughout the athletics program and that student-athletes are selected for their leadership, character, and maturity, Bishop Connolly High School has implemented the following policy for the 2020-2021 school year.

A student-athlete nominated for captain by his/her coach will meet the following basic criteria:

1. The student-athlete must be a student in good standing of Bishop Connolly High School and have no documented history of academic and/or disciplinary infractions or probation
2. The student-athlete must be in their junior or senior year of high school
3. The student-athlete has participated on the same athletic team for a minimum of two years
4. The student-athlete has demonstrated positive leadership during their first two years in the program

Once nominated, the coach must submit a short, written explanation that clearly demonstrates why the student in question merits consideration to the Athletic Director. The Athletic Director will consult with the Vice Principal and the Athletic Manager and either approve or disapprove the selection.

ATHLETIC AWARDS

At the end of each athletic season, Bishop Connolly High School recognizes its student-athletes with certificates of participation, varsity letters or pins, and trophies for Most Valuable Player and Coach's Awards.

1. All student athletes receive a certificate of participation for contributions to the team and athletics program.
2. Varsity letters are awarded upon completion of the second season of the same varsity sport. If, in the judgment of the head coach, a first-year athlete was a primary contributor to the varsity team, regularly attended practice, and demonstrated positive leadership qualities, the first-year athlete may be awarded a varsity letter. Members of junior varsity teams are not eligible to receive a varsity letter.
3. After having been awarded a varsity letter, the student-athlete will be awarded a sport-specific pin that can be displayed on the varsity letter. Student-athletes will only receive one varsity letter throughout their participation in the Bishop Connolly athletics program.
4. Coaches select the recipient of the Most Valuable Player (MVP) and Coach's Award; recipients of these awards must be approved by the Athletic Director.

CONCUSSION POLICY FOR BISHOP CONNOLLY HIGH SCHOOL

Bishop Connolly High School is committed to ensuring the health and safety of our students. The following concussion policy utilizes the latest in medical research to prevent and treat head injuries. It is in full compliance with MIAA policy and with the Commonwealth of Massachusetts Law Chapter 166: An Act Relative to the Safety Regulations for School Athletic Programs:

DIAGNOSIS & RETURN TO PLAY

Athletes should complete the following step-wise process prior to return to play following concussion:

- > Removal from contest following signs and symptoms of concussion.
- > No return to play in current game or practice.
- > Medical evaluation following injury.

Criteria for return after a concussion/brain injury/head injury (must complete all of the steps below):

1. Clearance from a medical professional in writing as defined by the new concussion law. *Bishop Connolly's School Nurse or Athletic Trainer has the final decision* regarding return to play.
2. Completely asymptomatic — no symptoms at all.
3. Completed supervised graduated return to play protocol. Each step should take 24 hours. The steps must be completed without return of any symptoms. If any symptoms occur, the athlete returns to the previous asymptomatic step, after 24 hours has passed.
 - a. No activity — complete rest until all symptoms subside
 - b. Light aerobic activity (no lifting)- less than 70% max heart rate. Examples include: walking.
 - c. Sports Specific exercise — no activities that include head hitting. Examples include: running drills for basketball or soccer.
 - d. Non-contact drills — more complex than step C. May start lifting at this step. Examples: passing drills for football, shooting drills for soccer, basketball.
 - e. Full-Contact Practice—must have a medical professional's clearance.
 - f. Return to game play.

DOCUMENTATION

All concussions sustained prior to each year must be reported by parents on the Medical History Form and will be documented by the Athletic Trainer. Coaches will be informed prior to the beginning of each season of all students within their program who have previously experienced concussions.

COACHES EDUCATION

Bishop Connolly coaches (paid and volunteer) are required to participate in a Concussion Education Course offered by the National Federation of State High School Association.

WHAT IS A CONCUSSION?

Definition: A concussion is a complex pathophysiological process affecting the brain induced by traumatic biomechanical forces and includes 5 major features.

1. Concussion may be caused by a direct blow to the head, face, or neck or elsewhere on the body with an impulsive force transmitted to the head.
2. Concussion typically results in the rapid onset of short-lived impairment of neurologic functions that resolve spontaneously.
3. Concussion may result in neuro-pathological changes, but the acute clinical symptoms largely reflect a functional disturbance rather than a structural injury.
4. Concussion may result in a graded set of clinical symptoms that may or may not involve loss of consciousness (LOC). Resolution of the clinical and cognitive symptoms typically follows a sequential course, however, it is important to note that in a small percentage of cases, post concussive symptoms may prolong.
5. No abnormality on standard structural neuroimaging studies is seen in concussion.

From The American Academy Of Pediatrics, Volume 126, Number 3 September 2010.

Policy: Bishop Connolly High School's concussions policy will follow the MIAA policy, the Commonwealth of Massachusetts Law Chapter 166: An Act relative to the safety regulations for school athletic programs, specific orders from the student's personal care provider, and the Cougar Athletic Department's Concussion Policy.

NATIONAL FEDERATION OF STATE HIGH SCHOOL ASSOCIATIONS: A PARENT'S GUIDE TO CONCUSSIONS IN SPORTS

WHAT IS A CONCUSSION?

- > A concussion is a brain injury which results in a temporary disruption of normal brain function. A concussion occurs when the brain is violently rocked back and forth or twisted inside the skull as a result of a blow to the head or body. An athlete does not have to lose consciousness ("knocked-out") to suffer a concussion.

CONCUSSION FACTS:

- > It is estimated that over 140,000 high school athletes across the United States suffer a concussion each year (Data from NFHS Injury Surveillance System).
- > Concussions occur most frequently in football, but girls' lacrosse, girls' soccer, boys' lacrosse, wrestling and girls' basketball follow closely behind. All athletes are at risk.
- > A concussion is a traumatic injury to the brain.
- > Concussion symptoms may last from a few days to several months.
- > Concussions can cause symptoms which interfere with school, work, and social life.
- > An athlete should not return to sports while still having symptoms from a concussion as they are at risk for prolonging symptoms and further injury.
- > A concussion may cause multiple symptoms. Many symptoms appear immediately after the injury, while others may develop over the next several days or weeks. The symptoms may be subtle and are often difficult to fully recognize.

SIGNS AND SYMPTOMS OF A CONCUSSION:

SIGNS OBSERVED BY PARENTS, SYMPTOMS REPORTED BY FRIENDS, TEACHERS, ATHLETE or COACHES:

- Appears dazed or stunned
- Headache
- Is confused about what to do
- Nausea
- Forgets plays
- Balance problems or dizziness
- Is unsure of game, score, or opponent
- Double or fuzzy vision
- Moves clumsily
- Sensitivity to light or noise
- Answers questions slowly
- Feeling sluggish
- Loses consciousness
- Feeling foggy or groggy
- Shows behavior or personality changes
- Concentration or memory problems
- Can't recall events prior to hit
- Confusion
- Can't recall events after hit

WHAT SHOULD I DO IF I THINK MY CHILD HAS HAD A CONCUSSION?

If an athlete is suspected of having a concussion, he or she must be immediately removed from play, be it a game or practice. Continuing to participate in physical activity after a concussion can lead to worsening concussion symptoms, increased risk for further injury, and even death. Parents and coaches are not expected to be able to “diagnose” a concussion, as that is the job of a medical professional. However, you must be aware of the signs and symptoms of a concussion and if you are suspicious, then your child must stop playing:

WHEN IN DOUBT, SIT THEM OUT!

All athletes who sustain a concussion need to be evaluated by a health care professional who is familiar with sports concussions. You should call your child's physician and explain what has happened and follow your physician's instructions. If your child is vomiting, has a severe headache, is having difficulty staying awake or answering simple questions, he or she should be taken to the emergency department immediately. (NFHS, 2010)

Works Cited

“A Parent's Guide to Concussion in Sports.” National Federation of State High School Associations. NFHS Sports Medicine Advisory Committee, April 2010.

“Concussion Resource Center.” ImPact Test. ImPACT Applications, Inc., 2010.

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Halstead, Mark E., and Kevin D. Walter. “Sport-Related Concussion in Children and Adolescents.” *American Academy of Pediatrics*. 126.3 (2010): 597-615.

APPENDIX S6: BULLYING PREVENTION AND INTERVENTION PLAN

BULLYING PREVENTION AND INTERVENTION PLAN FOR THE DIOCESE OF FALL RIVER

“Every human being is created in the image of God and redeemed by Jesus Christ, and therefore is invaluable and worthy of respect as a member of the human family. The body of Catholic social teaching opens with the human person, but it does not close there. Individuals have dignity; individualism has no place in Catholic social thought. The principle of human dignity gives the human person a claim on membership in a community, the human family.” (Taken from Byron, William J. S.J., *Ten Building Blocks of Catholic Social Teaching*. (2010). America: The National Catholic Weekly. American Press Inc.)

I. DEFINITIONS

The Diocese of Fall River and Bishop Connolly High School prohibits bullying, cyber-bullying, and retaliation as defined below. Bullying, cyber-bullying, and retaliation can occur on or off school property, and during or outside of school hours.

“Bullying” is the repeated use by one or more students *or by a member of a school staff including, but not limited to, an educator, administrator, school nurse, cafeteria worker, custodian, bus driver, athletic coach, advisor to an extracurricular activity or paraprofessional* of a written, verbal, or electronic expression or a physical act or gesture or any combination thereof, directed at a victim that: causes physical or emotional harm to the victim or damage to the victim’s property; places the victim in reasonable fear of harm to himself or of damage to his property; creates a hostile environment at school for the victim; infringes on the rights of the victim at school; or materially and substantially disrupts the educational process or the orderly operation of the school. *For the purposes of this section, bullying shall include cyber-bullying.* (Massachusetts General Laws c. 71 § 37O)

“Cyber-bullying” is bullying through the use of technology or any electronic communication, which shall include, but shall not be limited to, any transfer of signs, signals, writing, images, sounds, data or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic, photo electronic or photo optical system, including, but not limited to, electronic mail, internet communications, instant messages, or facsimile communications. Cyber-bullying shall also include: the creation of a web page or blog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages, if the creation or impersonation creates any of the conditions enumerated in the definition of bullying. Cyber-bullying shall also include the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons, if the distribution or posting creates any of the conditions included in the definition of bullying. (Massachusetts General Laws c. 71 § 37O)

“Retaliation” against a person who reports bullying, provides information during an investigation of bullying, or witnesses or has reliable information about bullying shall be prohibited. (Massachusetts General Laws c. 71 § 37O)

“Hostile Environment” is a situation in which bullying causes the school environment to be permeated with intimidation, ridicule, or insult that is sufficiently severe or pervasive to alter the conditions of a student’s education. (Massachusetts General Laws c. 71 § 37O)

“Aggressor” is a student, *or a member of a school staff including, but not limited to, an educator, administrator, school nurse, cafeteria worker, custodian, bus driver, athletic coach, advisor to an extracurricular activity or paraprofessional*, who engages in bullying, cyber-bullying, or retaliation.

“Target” is a student against whom bullying, cyber-bullying, or retaliation has been perpetrated.

“Staff” includes, but is not limited to, educators, administrators, counselors, school nurses, cafeteria workers, custodians, bus drivers, athletic coaches, advisors to extracurricular activities, support staff, or paraprofessionals. (Massachusetts General Laws c. 71 § 37O)

Bullying shall be prohibited: (i) on school grounds, property immediately adjacent to school grounds, at a school-sponsored or school-related activity, function or program whether on or off school grounds, at a school bus stop, on a school bus or other vehicle owned, leased or used by a school district or school, or through the use of technology or an electronic device owned, leased or used by a school and (ii) at a location, activity, function or program that is not school related, or through the use of technology or an electronic device that is not owned, leased or used by a school, if the bullying creates a hostile environment at school for the victim, infringes on the rights of the victim at school or materially and substantially disrupts the education process or the orderly operation of a school. Nothing contained herein shall require schools to staff any non-school related activities, functions or programs. (Massachusetts General Laws c. 71 § 37O)

I. FORMAL PROCEDURE FOR REPORTING

Students are to report any and all bullying, cyber-bullying, and retaliation to teachers or staff.

Staff and teachers are to report any and all bullying, cyber-bullying, and retaliation to the principal or his or her designee.

Parents, guardians, and others are to report all bullying, cyber-bullying, and retaliation to the principal or his or her designee.

This reporting may be done verbally or in writing. This reporting of bullying, cyber-bullying, or retaliation may be made anonymously; however, no disciplinary action shall be taken against a student solely on the basis of an anonymous report. The principal and his or her designee will respond to and investigate all **credible** reports of bullying, and ensure proper documentation. This investigation will provide for the following:

Safety of the target

The principal or designee will take steps to assess the need to restore a sense of safety to the alleged target and/or to protect the alleged target from possible further incidences. Responses to promote safety may include but are not limited to: predetermining seating arrangements in the classroom, at lunch, or on the bus; identifying a staff member who will act as a “safe person” for the target; and altering the classroom schedule to reduce that aggressor’s access to the target. The principal or designee will take additional steps to promote safety during or after the investigation, as necessary.

Protection of the reporter, witness, or provider of information during the investigation

The principal or designee will implement appropriate strategies for protecting a student who has reported/witnessed or provided information during an investigation of a bullying situation. These responses may include but are not limited to the same responses noted for the safety of the target.

Notification, including the parents of both the target and the aggressor, as well as notification of law enforcement

- a. **Parents/Guardians:** Upon determining that bullying or retaliation has occurred, the principal or designee will promptly notify the parents or guardians of the target and the aggressor of this, and of the procedures for responding to it. There may be circumstances in which the principal or designee contacts parents or guardians prior to any investigation. Notice will be consistent with state regulations at 603 CMR 49.00.
- b. **Notice to another school:** If the incident involves students from more than one school, the principal or designee will notify by phone any and all schools so that each may take appropriate action.
- c. **Notice to Catholic Schools Alliance:** After determining that bullying has taken place, notice should be given immediately to the superintendent or his or her designee.
- d. **Notice to law enforcement:** At any point after receiving a report of bullying or retaliation, if the principal or designee has a reasonable basis to believe that criminal charges may be pursued against the aggressor, the principal or designee will notify the local law enforcement agency. Notice will be consistent with the law and locally established agreements with the local law enforcement agency.

II. INVESTIGATION

The principal or designee will investigate promptly all reports of bullying or retaliation and, in doing so, will consider all available information known, including the nature of the allegation(s) and the ages of the students involved.

During the investigation the principal or designee will, among other things, interview students, staff, witnesses, parents or guardians, and others as necessary. The principal or designee (or whoever is conducting the investigation) will remind the alleged aggressor, target, and witnesses that retaliation is strictly prohibited and will result in disciplinary action.

Interviews may be conducted by the principal or designee, other staff members as determined by the principal or designee, and in consultation with the school counselor, as appropriate. To the extent practicable, and given his/her obligation to investigate and address the matter, the principal or designee will maintain confidentiality during the investigative process. The principal or designee will maintain a written record of the investigation.

III. DETERMINATIONS

The principal or designee will make a determination based upon all of the facts and circumstances. If, after investigation, bullying or retaliation is substantiated, the principal or designee will take steps reasonably calculated to prevent recurrence and to ensure that the target is not restricted in participating in school or in benefitting from school activities. The principal or designee will: 1) determine what remedial action is required, if any, and 2) determine what responsive actions and/or disciplinary action is necessary. Depending upon the circumstances, the principal or designee may choose to consult with the students' teacher(s) and/or school counselor, and the target's or aggressor's parents or guardians, to identify any underlying social or emotional issue(s) that may have contributed to the bullying behavior and to assess the level of need for additional social skills development.

The principal or designee will promptly notify the parents or guardians of the target and the aggressor about the results of the investigation and, if bullying or retaliation is found, what action is being taken to prevent further acts of bullying or retaliation. All notice to parents must comply with applicable state and federal privacy laws and regulations. Because of the legal requirements regarding the confidentiality of student records, the principal or designee cannot report specific information to the target's parent or guardian about the disciplinary action taken unless it involves a "stay away" order or other directive that the target must be aware of in order to report violations.

IV. RANGE OF DISCIPLINARY ACTIONS THAT MAY BE TAKEN AGAINST AN AGGRESSOR FOR BULLYING, CYBER-BULLYING, OR RETALIATION

Each school in the Diocese of Fall River will include bullying, cyber-bullying and retaliation into the age appropriate disciplinary code that is included in the student/parent handbook. These disciplinary codes may include, but are not limited to, suspension and expulsion.

V. ANY STUDENT WHO KNOWINGLY MAKES A FALSE ACCUSATION OF BULLYING, CYBER-BULLYING, OR RETALIATION SHALL BE SUBJECT TO DISCIPLINARY ACTION UP TO AND INCLUDING SUSPENSION OR EXPULSION.

VI. AT THE DISCRETION OF THE PRINCIPAL OR HIS OR HER DESIGNEE, COUNSELING OR REFERRALS TO CATHOLIC SOCIAL SERVICES WILL BE MADE AVAILABLE TO TARGETS, AGGRESSORS, AND/OR FAMILY MEMBERS.

***Nothing in this policy is intended to prevent the school Administration from taking disciplinary action against a student for conduct that does not meet the definition of bullying, as defined above, but nevertheless is inappropriate for the school environment.*

APPENDIX S8: TUITION & FEES—DELINQUENT COLLECTIONS

3009 - Tuition & Fees - Delinquent Collections Policy

It is part of the Diocese of Fall River Catholic Schools Alliance Mission to have the administrators, teachers, staff, parents and clergy joined in partnership to educate the children of the Diocese in Catholic faith and values. Part of that partnership is to have full transparency with Diocesan policies. In an effort to be fully transparent, The Diocese of Fall River is requesting that schools include a policy to manage collections of delinquent tuition payments. While it is unfortunate that situations arise that create challenges for families to make timely tuition payments, it is important for families to maintain communication with the school(s) to ensure there is a complete understanding of each family's financial circumstances. By keeping communication open and working together, the Diocesan and Parish schools should be able to work together to provide a Catholic education to every student that desires one.

The policy outlined below is the Diocesan best practices. We strongly recommend that each school adopt this policy to assist with delinquent tuition payments.

1. It is policy that the school determine who the guarantor of the account is, and the Diocesan Collection Policy should be communicated to the family and the guarantor of the account through one of the following methods:
 - Include the policy in the Tuition Payment Preference Form.
 - Include the policy in student handbooks.
 - If possible, have the policy added as a form in FACTS (or another third party tuition management service of the schools choosing), and make it a requirement that parents acknowledge receipt of the form when completing their FACTS enrollment.
2. Schools should use a third party tuition management service. The Diocese recommends FACTS, but schools may use a service of their choosing. Through FACTS, families can choose to pay all of their tuition up front, or pay in 10 monthly installments. It is the responsibility of the family to pay their tuition bills by the due date(s). In most cases families will set up auto payment with FACTS to have the tuition drafted from their account.
3. If FACTS attempts to draft a payment, and the funds are not available then FACTS will send a notice to the family that the funds are not available, and a second attempt and a third attempt (if necessary) will be made within 30 days to draft the funds. If the funds are not available by the third attempt, then the account will be marked unresolved, and the school will be notified. There is a \$30 processing fee from FACTS for insufficient funds.
4. If a school is notified by the tuition management service that a family missed a scheduled payment, the school president or principal will make a first attempt to contact the family by sending the proposed Diocesan form letter to the family notifying the family that the account is 30 days past due and asking them to contact the school. It is the responsibility of the family to contact the school to make arrangements to correct the situation, or work out an alternative payment plan.
5. If there is no response from the family to the first attempt at communication, then a second attempt to contact the family will be made by phone. If the family cannot be contacted by phone, then a second letter should be mailed to the family, or sent home with the student.
6. If the family has not contacted the school after the second attempt, then the school will turn the account over to collections. If the family has contacted the school, and a plan to resolve the past due account is either being worked on, or is in effect, the account will not be turned over to a third party collections agency, but will continue to be monitored by the school.

7. If all attempts by the school president/ principal and/or the collection agency to address the issue are unsuccessful, then the responsible party will receive a written notice (by certified mail) explaining the commitment, and that immediate attention is required to resolve/address the matter. Although we do not want it to come to this, families will also be informed that there could be consequences if no attempt has been made to bring the account into good standing. Consequences for delinquent Tuition and Fee payments include:
 - a. students may not be allowed to take final exams
 - b. students may not be allowed to register, or return for the following year until the account is in good standing
 - c. students may not be allowed to participate in extended school, club, or organized trips
 - d. students may not be allowed to participate in athletic competitions or practices
 - e. students may not be allowed to participate in extracurricular activities
8. Secondary schools should verify that none of their applicants have an unpaid balance at any of the primary schools in the Diocese. Secondary schools should also verify that students transferring in from another Catholic high school do not have an unpaid balance at their previous school. An applicant or transferring student with an unpaid balance should have their balances rectified with any Catholic Schools Alliance school prior to enrollment at any Diocesan high school.
9. Primary schools should verify that any student transferring from another parish or Diocesan primary school does not have an unpaid balance that has not been resolved; if an unpaid/unresolved balance exists, the applicant should not be accepted into that school until the balance has been satisfactorily addressed.

TUITION / FEES / FINANCIAL AID INFORMATION: 2022-2023 SCHOOL YEAR

TUITION PAYMENT OPTIONS

All families enter into a FACTS agreement for student billing at: <http://online.factsmtg.com/signin/3D103>.

There are 2 options for payment of tuition:

- > Full payment due by June 1, 2022.
- > 10 or 11 monthly payments beginning in May 2022 and ending in February 2023 or March 2023, respectively.

Note: Students registering to attend Bishop Connolly High School after May 2022 must bring their tuition account current from May until enrollment date.

TUITION REFUND POLICY

All deposits for tuition and registration fees are non-refundable. Tuition payment refunds due to student withdrawal will be processed as follows:

- Withdrawal of a student prior to August 1st: Refund of July payment will be processed.
- Withdrawal of a student prior to September 1st: Refund of August payment will be processed.
- Withdrawal of a student any time after September 1st: NO REFUND will be processed.

FINANCIAL OBLIGATIONS AND AID

Tuition/Fees: The payment of tuition is required through FACTS payment plans. Failure to pay tuition and satisfy financial obligations in a timely manner may result in restriction of student privileges and could include the termination of a student's enrollment. Students whose tuition/financial obligations are not current will not be allowed to sit for semester exams. A grade of INCOMPLETE will be given at the time. Once tuition is current, students will be allowed to take respective exam(s).

Financial Aid: Bishop Connolly provides financial aid for needy and deserving students. Applications for financial aid must be filed online no later than February 17, 2023 for consideration of financial assistance for the following school year. A family must re-apply annually for financial aid; there is no automatic renewal of aid from one year to the next. A student's financial aid is disbursed on a monthly basis, not a lump sum; therefore, each monthly payment will be comprised of the parent's contributions and the child's financial aid.

For any questions regarding tuition payments, please contact Ms. Shawna Keavy, Business Manager, at 508.676.1071 x310 or email skeavy@bchs.dfrcs.org.



BISHOP CONNOLLY HIGH SCHOOL

373 Elsbree Street
Fall River, MA 02720
tel 508.676.1071
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STUDENT/PARENT HANDBOOK CONTRACT 2022 – 2023

In consideration of the acceptance of the below-named student by Bishop Connolly High School, we, the undersigned parents/guardians and student hereby acknowledge that we have read the content of the Student/Parent Handbook and the policies and regulations contained herein, and agree to be governed by them including the Hazing Policy, the Internet Acceptable Use Policy, the Harassment Policy and the Concussion Policy.

It is our understanding that attending Bishop Connolly High School is a privilege which may be revoked at any time. By sending the below-named student to Bishop Connolly, we understand that the Administration of this school has the right to expect that the student will comply with the rules and regulations set forth in the Student/Parent Handbook. We also understand that the Administration of Bishop Connolly has the right to set policies and make such decisions as it, in exclusive discretion, finds not only to be in the best interest of the below-named student, but also in the best interest of the whole student body.

We understand that Bishop Connolly students who reach the legal age of majority agree that the parents or guardians remain as a part to this contract. In all matters where parental authorization and responsibility is required for the student who is a minor, the same shall remain in force as a matter of contract during the student's enrollment here even though such student has reached the age of majority. This includes, but is not limited to, authorization to sign notes for absence, early dismissal, or field trips. The failure of a student, having reached majority, to disclaim, in writing, the preceding conditions within one (1) day of reaching majority shall be understood to ratify the same. Should the student, having reached the age of majority, disclaim any or all terms of this contract, such disclaimer will be considered a breach of the contract, and grounds for rescission.

We do hereby contract with Bishop Connolly High School that we, the undersigned parents and student, will comply with the school rules and regulations, and that we, the parents and student, will accept those decisions made by the School Administration. Failure on the part of a student or parent to cooperate with the school or to comply with school regulations may result in termination of the contract between the home and school.

We furthermore agree that should a student enter upon or remain on school grounds or in buildings in a non-supervised situation outside the curricular or extracurricular activities schedule of the school, that the student and parent/guardian waive all rights of legal action for "non-supervision" on the part of Bishop Connolly High School or its agents. We further assent to indemnify Bishop Connolly High School and its agents for counsel of its choice and costs in defending any legal action arising out of this handbook contract.

In addition, we grant to Bishop Connolly High School and its agents permission to seek emergency medical attention for our child if, in their judgment, such attention is warranted, and we are not immediately available to grant such permission.

This contract must be signed by both the parent and the student and must be submitted to the Vice Principal's Office no later than one week after the opening of school. This contract will become part of the student's official school file.

Student Name (print) _____ Year of Graduation 2023 2024 2025 2026 2027
Student Signature _____ Date _____
Parent/Guardian Signature _____ Date _____